January 26, 2016 Library Board Meeting

Enclosed:

- Agenda
- Draft Minutes of Tuesday, November 17, 2015, regular meeting – action item on agenda, #4
- Public Postings for Library Board
- Gift Fund Claims November/December 2015 & Jan 2016 - consent calendar on agenda, #5
  - Gift Fund Expenditures Report FY1516, dated 1/19/16
- Budget Summary/Budget Performance, 11/30/15, discussion item on agenda, #12
- Budget Summary/Budget Performance, 12/31/15, discussion item on agenda, #12
- Director's Monthly Report, January 2016
- Library operations items:
  - Press Releases
  - Stats (2015 NV Public Library Survey for DCPL)
  - Newspapers
  - Summer Reading Program Workshop 2016
  - Misc (PublicFAX24)

Minden Branch:
1625 Library Lane
Minden, NV 89423
P: 775.782.9841
F: 775.782.5754

Douglas County Public Library

Lake Tahoe Branch:
233 Warrior Way
Zephyr Cove, NV 89448
P: 775.588.6411
F: 775.588.6464

P.O. Box 337 • Minden, NV 89423

douglas.lib.nv.us

January 19, 2016

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **January 26, 2016** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items **For Possible Action** will include a Public Comment period.

AGENDA

1. Public comments and discussion.
   At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

   No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.
   If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Election of Chairperson and Vice Chairperson of Library Board of Trustees for 2016.

3. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

4. For possible action. Approval of the minutes of the November 17, 2015 regular meeting.

5. Consent Calendar.
   Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 5a.

   a. For possible action. Approval of Gift fund claims
      i. November / December 2015 / January 2016

6. List of evaluations completed.
    a. Long
    b. Munson

7. For possible action. Discussion and possible action to approve Staff Training Day and closure of Minden Library on Tuesday, February 9, 2016.

8. Update on Bookmobile Project. [Discussion]
    a. Minden Fortnightly Club
    b. Dean Seeman Foundation

9. Nevada Library Association. Discussion of Amy Dodson's service in NLA as President-Elect and 2017 President. [Discussion]

10. Update on Annual Report to the Board of County Commissioners from the Library Board of Trustees, January 2016. [Discussion]

11. Annual County Budget. [Discussion]
    a. Budget Kickoff Meeting February 5
    b. Cost Allocations

12. Review of Budget Performance Report summary and Gift Fund summary:
    a. 11/30/2015
    b. 12/31/2015
    c. Augmentations January 25, 2016

13. Monthly Report. [Discussion]
    a. Friends / Foundation
        i. Friends Annual Meeting – January 30, 2016
        ii. Friends Board Monthly Meeting – February 8, 2016
        iii. Foundation Annual Meeting – February 3, 2016
    b. Completed Library Programs
    c. Current / Planned Library Programs
    d. Usage statistics
    e. Facility work

14. Public comments and discussion.
    At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

15. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove
Douglas County Courthouse
Minden Post Office
Zephyr Cove Post Office
http://douglas.lib.nv.us
https://notice.nv.gov

Supporting material for the meeting is available at the Circulation Desk, Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
kmunson@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before January 26, 2016 for arrangements.

UNAPPROVED

LIBRARY BOARD MINUTES

November 17, 2015

ATTENDEES

Library Board Members: Bob Chambers, Chairperson, Barb Wilson, Vice Chairperson, and Charles Wolle, Deborah Blackman, and Melanie Boudreau.

County and Library Staff: Amy Dodson, Linda Wilson, and Kathy Munson. Kathy Munson took the minutes.

THE MEETING CONVENED AT 10:00 A.M.

1. PUBLIC COMMENTS AND DISCUSSION [Discussion]

Bob Chambers, Chairperson, asked for public comment.

Barb Wilson mentioned Project Santa Claus at Starbuck's. It's a great way to support kids.

Charles Wolle complimented the Friends of the Library and the Library Foundation for conducting the recent Fall Book Sale event. It was well presented and a great success.

Bob Chambers commented that his tenure on the Board was one of the high points in his life. He was proud to be a part of doing away with overdue book fines several years ago. He felt the Board was an excellent one and was sorry that he was not able to serve additional years beyond what is established by NRS.

There being no further public comment, public comment was closed.

2. APPROVAL OF PROPOSED AGENDA [Action]

Barb Wilson made a motion to approve the agenda as presented. Melanie Boudreau made a second. Bob Chambers asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

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3. APPROVAL OF THE MINUTES OF THE OCTOBER 20, 2015 REGULAR MEETING [Action]

Charles Wolle made a motion to approve the minutes as presented. Deborah Blackman made a second. Bob Chambers asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

4. CONSENT CALENDAR [Action]

Items on the Consent Calendar are as follows:

a. Gift fund claims October / November 2015

DoCoProcurement/AD	Employee recognition Staff Mtg 8/31/15	00706	$ 11.98
DoCoProcurement/KM	Employee Recognition Gift Cards	00708	$ 45.00
*Amazon	Employee Recognition event 10/6 TAB Teen Mystery Party 10/16	00721	$ 196.39
*Petty Cash/AD	Employee recognition event 10/6	00729	$ 116.22
AdPlus	Employee and Board Shirts Staff Mtg 8/4/15	00735	$ 807.52

Charles Wolle made a motion to approve all items on the Consent Calendar. Melanie Boudreau made a second. Bob Chambers asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

5. LIST OF EVALUATIONS COMPLETED

a. Gruver
b. Wood

6. REVIEW OF BUDGET PERFORMANCE REPORT SUMMARY AND GIFT FUND SUMMARY [Discussion]

a. 10/31/15

We are one month past the first quarter of the fiscal year and below projections. Overall, we are 31% through the fiscal year.

Gift Fund Summary – 10/31/15

Revenue YTD	$12,370.99
Expenditures YTD	$ 2,292.06
Cash Balance YTD	$47,359.83

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7. UPDATE ON BOOKMOBILE PROJECT [Discussion]

Amy Dodson indicated there wasn't much to report. We are still working on fundraising efforts and currently at $67,000 toward our goal of $250,000. The Board commented this was a great start.

8. DISCUSSION OF BOARD OF TRUSTEES BYLAWS [Discussion]

This was included in Board packets and provided for review purposes. It was last updated in 2008; there were no proposed changes.

Bob Chambers reminded Board members there is a section regarding attendance, which states that missing three (3) consecutive meetings could result in removal from the Board by the County Commissioners. He brought this up since the Board has a fiscal responsibility for library operations and must have a quorum.

Referring to "Article X. Amendment", Amy Dodson stated the bylaws can be amended provided proper notice is given. Perhaps they should be reviewed annually or every other year. The Board agreed.

9. REVIEW OF EXPIRING BOARD TERMS [Discussion]

a. Bob Chambers – Expires 12/31/2015; 8 years

   Bob Chambers stated that serving on the Board with his fellow Board members was the highlight of his tenure. He also commented that Library staff was great. He recommended continuity with tenured Board Member, Charles Wolle.

b. Charles Wolle – Expires 12/31/2015; 4 years

   Bob Chambers asked Charles Wolle if he would return to the Board. Charles Wolle responded, indicating he preferred to expire his term, but would agree to an additional term if needed to fill all positions on the Board. He will accept Bob Chambers' suggestion and re-apply, but may step aside if there are other good candidates in the wings.

   Amy Dodson indicated that Bonnie Rogers, a past Board Trustee, has expressed interest in returning. The Bylaws allow a return after a break in service on the Board. Deborah Blackman confirmed that Bonnie Rogers has previous experience and a good history on the Board. Charles Wolle reiterated his opinion that someone from the Lake Tahoe area be considered for a Board position. Charles stated if he is re-appointed he would take it upon himself to go to the Lake Tahoe Branch Library quarterly, talking with staff assigned to that location to become more acquainted with both them and the branch.

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c. Possible applicants for position.

Amy Dodson reported she had interest in the Board from someone referred by Trustee Melanie Boudreau. Amy gave this individual a packet of information and the application. Linda Wilson reported that Vicki Bates, one of our volunteers, was interested and was given a packet of information as well.

10. DISCUSSION AND POSSIBLE ACTION TO ADOPT SCHEDULE OF MEETING DATES, TIMES AND LOCATIONS FOR 2016 [Action]

a. Draft of meeting dates, times: 4th Tuesday of month, Thursday in September.

Referring to the draft Board of Trustees Meeting dates schedule included in Board packets, Amy Dodson proposed Board meeting dates return to the 4th Tuesday of the month, excepting the September meeting. That meeting is usually held on the September fourth week Thursday at the Zephyr Cove Branch Library and starts the Long Range Plan review process.

Deborah Blackman stated she would not be available for the proposed September meeting and asked the Board to consider moving this meeting to August since she wants to be available for the Long Range Plan review.

After brief discussion between the Board members and no concerns voiced, Deborah Blackman made a motion to change the Zephyr Cove Branch Library meeting from September 29th to August 25th. Charles Wolfe made a second. Bob Chambers asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously. Amy Dodson indicated she will update and publish the document.

11. UPDATE ON 2011-2020 LONG RANGE PLAN [Action]

a. Proposed Goal 1 and Goal 2 objectives for 2016.

Goal 1, Objective 1

- Amy Dodson reviewed RFID technology to remind the Board of its use and capabilities. It requires software, equipment, tagging every piece of library material (excepting newspapers and magazines), and staff labor and possibly volunteers to convert the collection. The Board asked about the cost. Amy indicated the initial cost would run approximately $50,000. Some of the funds would be budgeted; the remainder of needed funds would be obtained from grants. Amy is obtaining information from vendors now and will make a presentation to the Board next year once a vendor is selected.
- Board comments include Bob Chambers stating this was a good goal to work towards. Having worked in the library, Deborah Blackman stated it would reduce staff handling and processing of materials.

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Goal 1, Objective 2

- Amy Dodson stated devices intended for circulation include iPads, Android tablets, hand held game systems, Kill-a-Watts, and small robots. The small robots teach elementary programming skills to both children and adults. Check out procedures need to be developed before these items circulate.

Goal 1, Objective 3

- The Board asked how this was going. Amy Dodson indicated we are doing just individual appointments with patrons. We will continue with that for a while then compare and re-evaluate before deciding to return to a group program or just offer the one on one program.

Goal 2, Objective 1

- Amy Dodson reminded the Board that BISAC is a subject-based system of displaying materials. It is used by publishers and distributors and is patron-friendly. The Board suggested implementing BISAC and RFID at the same time, and adding that verbiage to Goal 1, Objective 1. The Board also suggested adding verbiage in Goal 2, Objective 3 to market and publicize the new system.

Goal 2, Objective 3

- Amy Dodson proposed a new program, "Learn Something New Every Day", to raise public awareness of library services and resources. Facts or information about any subject would be displayed on our large screen behind the circulation desk, on our Facebook page, and our webpage. The staff would participate as well as local schools. The library will partner with the high school and eventually their students will come up with interesting facts for us to publish every week. Amy will attend a meeting in January at the high school with the librarians who are very excited about this program.
- Board comments included how this could also enhance the rebranding of the library as a place not just about books, but about technology, information, programs, etc.

b. Amend/edit objectives.

Amy Dodson stated she would add the items the Board requested and distribute the revised document shortly.

c. Adopt 2016 objectives.

Barb Wilson made a motion to adopt the 2016 Goals 1 and 2 objectives with the changes discussed and agreed upon. Deborah Blackman made a second. Bob Chambers asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

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12. THE FIRST ANNUAL EVALUATION OF LIBRARY DIRECTOR, AMY DODSON. THE EVALUATION SHALL BE BASED ON THE DIRECTOR'S EVALUATION FORM AND SHOULD INCLUDE SETTING NEXT YEAR'S FUTURE GOALS AND OBJECTIVES. AT THE DISCRETION OF THE BOARD OF TRUSTEES, THE DIRECTOR MAY BE AWARDED A MERIT INCREASE OF UP TO FOUR PERCENT. [Action]

a. A packet of information has been distributed to each Trustee and presented for action.

b. Conduct and finalize performance evaluation.

- The Library Board of Trustees prepared the annual performance evaluation and set next year's Goals & Objectives for Library Director, Amy Dodson.
- The Library Director received her annual evaluation for overall superior performance in the categories evaluated, with a recommended merit increase of four (4) percent.
- The evaluation will be submitted to Human Resources with a Personnel Action Form for the merit increase.

Deborah Blackman made a motion to approve the evaluation in accordance with the Board's discussion. Charles Wolle made a second. Bob Chambers asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

At the conclusion of the evaluation, Director Amy Dodson thanked the Board of Trustees for the evaluation. She stated she was thrilled to be at this library and loved coming to work every day.

13. MONTHLY REPORT [Discussion]

The monthly report is attached to these minutes.

14. PUBLIC COMMENTS AND DISCUSSION

Chairperson Bob Chambers asked if there was any public comment or discussion. There being no public comment or discussion, public comment was closed.

15. ADJOURNMENT [Action]

There was no further action or discussion. The meeting adjourned at 12:30 p.m.

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DOUGLAS COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

A quorum or greater number of Library Board Trustees may be gathering at any or all of the following organizations' meetings during the months of January / February 2016. At these meetings, the Library Board of Trustees is in attendance to observe the proceedings of the organization and to participate in discussions to the extent allowed by the organization.

These organizations may not have posted a formal agenda for their meetings. The Library Board of Trustees present at the meeting will take no action relevant to the Douglas County Public Library.

Second Wednesday Book Group	1/13/16	5:00 PM	Minden Library
Friends of the Library Annual Meeting & Reception	1/30/16	11:00 AM-1:00 PM	Minden Library
Library Foundation Annual Meeting	2/3/16	10:30 AM	Minden Library
Friends of the Library	2/8/16	5:30-6:30 PM	Minden Library
Second Wednesday Book Group	2/10/16	5:00 PM	Minden Library
SRP Workshop, Nevada State Library	2/11/16	2:00 PM-5:00 PM	Minden Library

This notice was posted at the following locations prior to meeting days:

Douglas County Libraries, Minden and Zephyr Cove
Douglas County Courthouse
Minden Post Office
Zephyr Cove Post Office

Gift Fund Claims
November / December 2015 / January 2016

*DoCoProcurement/MP	TAB Mtg 10/5, Teen Murder Mystery, Children's/Teens Halloween Party	00750	$ 310.85
*Laura McBride	2015 NV Reads Author, 11/21/15 DCPL share of fees	00752	$ 300.00
DoCoProcurement/KM	Employee Recognition Get well flowers, Margaret Long	00753	$ 57.93
*AdPlus	Pens, pencils, magnets w/new logo Re-branding plan	00757	$1,846.36
ABE Printing & Copy	Staff name badges w/new logo Re-branding plan	00762	$ 475.65
*Sierra Nevada Media	Fall 2015 Book Sale ad	00791	$ 360.00
*DoCoProcurement/MP	Fall 2015 Book Sale (11/14 & 11/15) U-Haul truck rental	00793	$ 62.26
*DoCoProcurement/AD	TAB Mtg 11/2/15 & Employee Recognition, Staff Mtg 11/3/15	00794	$ 53.56
*DoCoProcurement/KM	Seasonal library decorations & Winter Lego Challenge	00795	$ 640.47
*Petty Cash/AD	Gingerbread programs, Minden and Lake Tahoe libraries	00804	$ 93.54
*Petty Cash/AD	TAB Mtg 12/7/15; Employee Recognition event	00813	$ 34.97
*DocoProcurement/KM	Winter Lego Challenge Sales tax refund	00836	-$ 28.74
*DoCoProcurement/MP	TAB Mtg 12/7/15	00837	$ 49.00

*Funding/partial funding by Friends of the Library

GIFT FUND EXPENDITURES REPORT FY 15-16

1/19/2016

Vendor	Date	Programs	Materials	All Others	Notes
Town of Minden	6/22/2015	25.00			SRP Finale 7/28-CVIC Hall (after hours open/close fee)
Petty Cash- Amy Dodson	7/21/2015	46.22			Lampe Storytime supplies (Beth Hyland, Volunteer)
Petty Cash- Amy Dodson	7/30/2015			41.14	ERC Birthday snacks
Douglas County Procurement- Amy Dodsor	8/11/2015			16.99	Staff Meeting Snacks
Baker & Taylor	8/13/2015		57.45		Library Materials
DoCo Public Library Foundation	9/1/2015			2,000.00	Owed to Foundation (James Turner dono 8/17/1
Petty Cash- Amy Dodson	9/3/2015			12.99	ERC Birthday snacks
Douglas County Procurement- Amy Dodsor	9/9/2015			15.87	Staff Meeting Snacks
Douglas County Procurement- Amy Dodsor	10/13/2015			11.98	Staff Mtg Snacks 8/31/15
Douglas County Procurement- KM	10/15/2015			45.00	ERC gift cards
Amazon.com	10/23/2015	196.39			ERC event; TAB Teen Mystery Night 10/16
Petty Cash- Amy Dodson	11/3/2015			116.22	ERC Halloween craft party
AdPlus	11/5/2015			807.52	New logo shirts for Trustees and staff
Laura McBride	11/12/2015	300.00			2015 NV Reads Book Discussions 11/21/15
Douglas County Procurement-KM	11/12/2015			57.93	ERC Flowers to Employee in Hospital (ML)
Douglas County Procurement-MP	11/12/2015	37.98			TAB Mtg 10/5/15
Douglas County Procurement-MP	11/12/2015	31.00			TAB Teen Murder Mystery 10/16/15
Douglas County Procurement-MP	11/12/2015	60.50			Halloween Party 10/26; TAB Murder Mystery
Douglas County Procurement-MP	11/12/2015	20.00			Halloween Party 10/26/15
Douglas County Procurement-MP	11/12/2015	93.21			Halloween Party 10/26/15
Douglas County Procurement-MP	11/12/2015	68.16			Halloween Party pizza 10/26/15
AdPlus	11/17/2015			1,846.36	Pens, pencils, and magnets with new logo
ABE Printing & Copy Inc	11/24/2015			475.65	New name badges and magnets
Sierra Nevada Media Group	12/16/2015	360.00			Book sale ads
Douglas County Procurement-KM	12/17/2015			206.89	Holiday decorations for library
Douglas County Procurement-KM	12/17/2015	433.58			Winter 2015 Lego program
Petty Cash- Amy Dodson	12/22/2015	93.54			Gingerbread Building Supplies
Douglas County Procurement-AD	12/17/2015			12.56	Staff Mtg Snacks 11/3/15
Douglas County Procurement-AD	12/17/2015	41.00			TAB Mtg 11/2/15
Douglas County Procurement-MP	12/17/2015	62.26			2015 Fall Booksale, U-Haul truck
Petty Cash- Amy Dodson	12/29/2015	13.00			TAB Meeting 12/7
Petty Cash- Amy Dodson	12/29/2015			21.97	ERC Birthday snacks
Douglas County Procurement-KM	1/13/2016	-28.74			Winter 2015 Lego Building, sales tax credit
Douglas County Procurement-MP	1/13/2016	49.00			TAB Mtg 12/7/15
					Grand Total:
TOTALS		1,902.10	57.45	5,689.07	**$7,648.62**
		Programs	**Materials**	**All others**	$7,648.62

Douglas County Public Library

Budget Summary — % of Fiscal Year
Fiscal Year 2015-2016 — Month End 11/30/2015 — 41.6%

EXPENDITURE ACCOUNTS

Salaries & Wages

Budgeted	Augments	Current month	Year-to-date	% Used
$701,823		$51,731	$268,294	38%

Benefits

Budgeted	Augments	Current month	Year-to-date	% Used
$348,481		$25,143	$132,662	38%

Services & Supplies

Budgeted	Amend-ments	Current	Encumber	Year-to-date	% Used
$425,817		$20,185	$0	$159,922	38%

Some individual lines are paid only once per year, in July and will therefore show a higher than expected percentage of disbursements in the early months of a fiscal year.

Capital Outlay **

Budgeted	Amend ments	Current	Encumber	Year-to-date	Amended Less YTD	% Used
$0	$0	$0	$0	$0	$0	0%

Capital Projects **

Budgeted	Amended Budget	Current	Encumber	Year-to-date	Budget less YTD	% Used
$0	$0	$0	$0	$0	$0	0%

** *This is a pass-through account. During the year money will be transferred from Services & Supplies lines or money will be augmented by grant payments. Any single item costing $5000 or more will pass through this account. As augmentations are done only twice per fiscal year, this account will often show a negative balance.*

LIBRARY

Expense Budget Performance Report

Fiscal Year to Date 11/30/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **234 - Room Tax**										
Department **804 - Library**										
EXPENSE										
Salaries & Wages										
510.000	Salaries & Wages	701,823.00	.00	701,823.00	42,172.13	.00	232,988.78	468,834.22	33	232,057.76
510.125	Salaries-Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.170	Overtime	.00	.00	.00	.00	.00	37.40	(37.40)	+++	.00
511.171	Holidays	.00	.00	.00	5,007.64	.00	8,377.14	(8,377.14)	+++	10,540.48
511.172	Comp Paid	.00	.00	.00	269.94	.00	1,308.34	(1,308.34)	+++	578.84
511.173	Vacation	.00	.00	.00	2,240.66	.00	18,886.63	(18,886.63)	+++	23,919.63
511.174	Sick	.00	.00	.00	2,040.99	.00	6,695.73	(6,695.73)	+++	7,991.18
516.120	Contract Salaries	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Salaries & Wages Totals	$701,823.00	$0.00	$701,823.00	$51,731.36	$0.00	$268,294.02	$433,528.98	38%	$275,087.89
Employee Benefits										
511.180	Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.181	Retirement	188,556.00	.00	188,556.00	14,040.09	.00	72,219.42	116,336.58	38	69,084.62
511.182	Pact Workers Comp	25,521.00	.00	25,521.00	889.95	.00	7,406.16	18,114.84	29	7,779.66
511.183	Group Insurance	112,164.00	.00	112,164.00	8,725.82	.00	45,355.95	66,808.05	40	46,628.68
511.184	Unemployment	3,481.00	.00	3,481.00	248.50	.00	1,313.36	2,167.64	38	1,227.39
511.186	Medicare	10,092.00	.00	10,092.00	734.49	.00	3,832.25	6,259.75	38	4,005.86
511.188	Co. Dependent Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.190	Pact Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.191	Pact Fire/Law Heart/Lung	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.195	Oasdi	1,412.00	.00	1,412.00	30.69	.00	169.42	1,242.58	12	207.35
511.201	PEBS-Ret.Medical	7,255.00	.00	7,255.00	473.00	.00	2,365.00	4,890.00	33	5,100.40
	Employee Benefits Totals	$348,481.00	$0.00	$348,481.00	$25,142.54	$0.00	$132,661.56	$215,819.44	38%	$134,033.96
Services & Supplies										
520.029	Program Underwriting	3,500.00	.00	3,500.00	571.50	.00	3,836.81	(336.81)	110	1,853.63
520.045	Computer System	50,000.00	.00	50,000.00	20.00	.00	2,189.60	47,810.40	4	8,620.82
520.055	Telephone Expense	4,100.00	.00	4,100.00	430.54	.00	1,734.02	2,365.98	42	1,521.86
520.060	Postage/Po Box Rent	3,200.00	.00	3,200.00	465.99	.00	1,196.38	2,003.62	37	1,080.45
520.064	Travel	4,000.00	.00	4,000.00	640.15	.00	4,580.51	(580.51)	115	6,477.97
520.072	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	1,478.94
520.078	Printing & Binding	50.00	.00	50.00	.00	.00	50.00	.00	100	453.50
520.085	Communications	1,500.00	.00	1,500.00	.00	.00	1,445.75	54.25	96	.00
520.088	Utilities	35,000.00	.00	35,000.00	2,529.68	.00	10,107.59	24,892.41	29	9,756.21
520.097	Maint B&G	5,250.00	.00	5,250.00	.00	.00	815.55	4,434.45	16	1,039.06
520.098	Janitorial Services	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	6,636.80
520.107	Maint Equip	15,000.00	.00	15,000.00	.00	.00	10,614.95	4,385.05	71	3,322.79
520.110	Veh. Maint-Shop Parts	.00	.00	.00	.00	.00	.00	.00	+++	.00
520.114	Motor Pool Expense	5,525.00	.00	5,525.00	460.42	.00	1,841.68	3,683.32	33	2,366.65

LIBRARY

Expense Budget Performance Report

Fiscal Year to Date 11/30/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **234 - Room Tax**										
Department **804 - Library**										
	EXPENSE									
Services & Supplies										
520.136	Rents & Leases Equipment	5,500.00	.00	5,500.00	391.49	.00	1,587.30	3,912.70	29	1,634.96
520.156	Risk Mgmt-Co. Insurance	33,864.00	.00	33,864.00	.00	.00	8,466.00	25,398.00	25	17,234.00
520.169	EMRB Assessment	.00	.00	.00	.00	.00	.00	.00	+++	87.75
520.170	Memberships	550.00	.00	550.00	.00	.00	100.00	450.00	18	308.00
520.200	Training & Education	2,000.00	.00	2,000.00	.00	.00	374.00	1,626.00	19	599.00
520.240	Data Lines	7,000.00	.00	7,000.00	658.62	.00	3,656.42	3,343.58	52	1,346.44
521.100	Professional Services	100.00	.00	100.00	105.00	.00	4,269.64	(4,169.64)	4270	2,270.00
521.134	Cataloging	21,000.00	.00	21,000.00	1,000.55	.00	7,710.88	13,289.12	37	6,279.54
521.500	Admin & Overhead	5,478.00	.00	5,478.00	.00	.00	.00	5,478.00	0	.00
530.001	Circulation Supplies	2,500.00	.00	2,500.00	.00	.00	3,124.55	(624.55)	125	.00
532.003	Gas & Oil	.00	.00	.00	.00	.00	.00	.00	+++	.00
532.054	Library Materials	180,000.00	.00	180,000.00	12,344.51	.00	80,391.34	99,608.66	45	58,991.71
532.057	Processing Materials	7,000.00	.00	7,000.00	491.45	.00	1,980.49	5,019.51	28	1,646.84
532.065	Institutional Supplies	500.00	.00	500.00	154.90	.00	154.90	345.10	31	220.85
533.800	Office Supplies	2,500.00	.00	2,500.00	(389.64)	.00	554.36	1,945.64	22	1,366.94
533.801	Paper Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
533.802	Small Equipment	3,000.00	.00	3,000.00	8.88	.00	7,516.73	(4,516.73)	251	988.90
533.813	Office Products Program	3,500.00	.00	3,500.00	300.94	.00	1,622.66	1,877.34	46	1,063.32
533.817	Small Projects	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
540.010	Grants-Services & Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
540.012	Statewide Collection Gran	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Services & Supplies Totals	$425,817.00	$0.00	$425,817.00	$20,184.98	$0.00	$159,922.11	$265,894.89	38%	$138,646.93
Capital Outlay/Projects										
560.010	Capital Outlay- Grants	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.000	Capital Projects	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.200	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.500	Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
563.300	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Capital Outlay/Projects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
	EXPENSE TOTALS	$1,476,121.00	$0.00	$1,476,121.00	$97,058.88	$0.00	$560,877.69	$915,243.31	38%	$547,768.78
	Department **804 - Library** Totals	$1,476,121.00	$0.00	$1,476,121.00	$97,058.88	$0.00	$560,877.69	$915,243.31	38%	$547,768.78
	Fund **234 - Room Tax** Totals	$1,476,121.00	$0.00	$1,476,121.00	$97,058.88	$0.00	$560,877.69	$915,243.31		$547,768.78
	Grand Totals	$1,476,121.00	$0.00	$1,476,121.00	$97,058.88	$0.00	$560,877.69	$915,243.31		$547,768.78

GIFT FUND Expense Budget Performance Report

Fiscal Year to Date 11/30/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
Fund **235 - Library Gift Fund**									
Department **800 - Library Gift Fund**									
	EXPENSE								
Services & Supplies									
520.029	Program Underwriting	.00	.00	.00	.00	.00	19.42	(19.42)	+++
520.060	Postage/Po Box Rent	.00	.00	.00	.00	.00	.00	.00	+++
520.064	Travel	.00	.00	.00	.00	.00	.00	.00	+++
520.097	Maint B&G	.00	.00	.00	.00	.00	.00	.00	+++
532.054	Library Materials	.00	.00	.00	.00	.00	.00	.00	+++
532.061	Library Gift Fund	.00	37,224.00	37,224.00	1,788.91	.00	4,061.55	33,162.45	11
	Services & Supplies Totals	$0.00	$37,224.00	$37,224.00	$1,788.91	$0.00	$4,080.97	$33,143.03	11%
	EXPENSE TOTALS	$0.00	$37,224.00	$37,224.00	$1,788.91	$0.00	$4,080.97	$33,143.03	11%
	Department **800 - Library Gift Fund** Totals	$0.00	$37,224.00	$37,224.00	$1,788.91	$0.00	$4,080.97	$33,143.03	11%
	Fund **235 - Library Gift Fund** Totals	$0.00	$37,224.00	$37,224.00	$1,788.91	$0.00	$4,080.97	$33,143.03	
	Grand Totals	$0.00	$37,224.00	$37,224.00	$1,788.91	$0.00	$4,080.97	$33,143.03	

GIFT FUND Trial Balance Listing

Through 11/30/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund **235 - Library Gift Fund**						
Current Assets						
101.000	Cash	37,533.85	13,319.20	4,376.47	46,476.58	.00
101.090	Investment-FMV Adjust	(29.92)	.00	.00	(29.92)	.00
112.000	Revenue Receivable	.00	.00	.00	.00	.00
121.100	Interest Receivable	72.47	.00	2.89	69.58	.00
155.000	Prepaid Expense	.00	.00	.00	.00	.00
	Current Assets Totals	$37,576.40	$13,319.20	$4,379.36	$46,516.24	$0.00
Current Liabilities						
202.000	Accounts Payable	(295.50)	4,376.47	4,080.97	.00	.00
	Current Liabilities Totals	($295.50)	$4,376.47	$4,080.97	$0.00	$0.00
Other Liabilities						
227.307	Def/Donations Library	.00	.00	.00	.00	.00
	Other Liabilities Totals	$0.00	$0.00	$0.00	$0.00	$0.00
Fund Balance						
253.000	Fund Balance	.00	.00	.00	.00	.00
	Fund Balance Totals	$0.00	$0.00	$0.00	$0.00	$0.00
Department **000 - Revenue**						
Interest Revenue						
361.200	Interest On Investment	.00	.00	.00	.00	.00
361.205	Investment-FMV Adjust	.00	.00	.00	.00	.00
361.211	Invest. Earnings-LGIP	.00	.00	5.79	(5.79)	.00
361.212	Invest. Earnings-BNY Mellon	.00	.00	.00	.00	.00
	Interest Revenue Totals	$0.00	$0.00	$5.79	($5.79)	$0.00
Miscellaneous Revenue						
367.102	Donations	.00	.00	13,310.52	(13,310.52)	.00
	Miscellaneous Revenue Totals	$0.00	$0.00	$13,310.52	($13,310.52)	$0.00
Other Financing Sources						
392.900	Residualequity Transferin	.00	.00	.00	.00	.00
	Other Financing Sources Totals	$0.00	$0.00	$0.00	$0.00	$0.00
Beg.Fund Bal./Reserves						
301.000	Opening Fund Balance	.00	.00	.00	.00	.00
301.100	Opening Fund Reserves	.00	.00	.00	.00	.00
	Beg.Fund Bal./Reserves Totals	$0.00	$0.00	$0.00	$0.00	$0.00
	Department **000 - Revenue** Totals	$0.00	$0.00	$13,316.31	($13,316.31)	$0.00
Department **800 - Library Gift Fund**						
Services & Supplies						
520.029	Program Underwriting	.00	19.42	.00	19.42	.00
520.060	Postage/Po Box Rent	.00	.00	.00	.00	.00

Trial Balance Listing

Through 11/30/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund	**235 - Library Gift Fund**					
Department	**800 - Library Gift Fund**					
Services & Supplies						
520.064	Travel	.00	.00	.00	.00	.00
520.097	Maint B&G	.00	.00	.00	.00	.00
532.054	Library Materials	.00	.00	.00	.00	.00
532.061	Library Gift Fund	.00	4,061.55	.00	4,061.55	.00
	Services & Supplies Totals	$0.00	$4,080.97	$0.00	$4,080.97	$0.00
Ending Fund Bal/Reserves						
625.129	Reserves-Library Gift Fund	.00	.00	.00	.00	.00
	Ending Fund Bal/Reserves Totals	$0.00	$0.00	$0.00	$0.00	$0.00
	Department **800 - Library Gift Fund** Totals	$0.00	$4,080.97	$0.00	$4,080.97	$0.00
	P/Y Fund Equity Adjustment	(37,280.90)	.00	.00	(37,280.90)	.00
	Fund **235 - Library Gift Fund** Totals	$0.00	$21,776.64	$21,776.64	$0.00	$0.00
	Grand Totals	$0.00	$21,776.64	$21,776.64	$0.00	$0.00

GIFT FUND Income Statement

Through 11/30/15
Detail Listing
Exclude Rollup Account

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	**Governmental Funds**						
Fund Type	**Governmental-Spec Revenue**						
Fund	**235 - Library Gift Fund**						
REVENUE							
Department	**000 - Revenue**						
301.000	Opening Fund Balance	37,224.00	.00	.00	37,224.00	0	.00
361.205	Investment-FMV Adjust	.00	.00	.00	.00	+++	45.43
361.211	Invest. Earnings-LGIP	.00	.00	5.79	(5.79)	+++	23.27
361.212	Invest. Earnings-BNY Mellon	.00	.00	.00	.00	+++	140.89
367.102	Donations	.00	945.32	13,310.52	(13,310.52)	+++	20,151.29
392.900	Residualequity Transferin	.00	.00	.00	.00	+++	44,940.90
Department	**000 - Revenue** Totals	$37,224.00	$945.32	$13,316.31	$23,907.69	36%	$65,301.78
	REVENUE TOTALS	$37,224.00	$945.32	$13,316.31	$23,907.69	36%	$65,301.78
EXPENSE							
Department	**800 - Library Gift Fund**						
520.029	Program Underwriting	.00	.00	19.42	(19.42)	+++	12,294.30
520.060	Postage/Po Box Rent	.00	.00	.00	.00	+++	79.96
520.064	Travel	.00	.00	.00	.00	+++	14,693.67
520.097	Maint B&G	.00	.00	.00	.00	+++	185.00
532.054	Library Materials	.00	.00	.00	.00	+++	320.32
532.061	Library Gift Fund	37,224.00	1,788.91	4,061.55	33,162.45	11	447.63
Department	**800 - Library Gift Fund** Totals	$37,224.00	$1,788.91	$4,080.97	$33,143.03	11%	$28,020.88
	EXPENSE TOTALS	$37,224.00	$1,788.91	$4,080.97	$33,143.03	11%	$28,020.88
Fund	**235 - Library Gift Fund** Totals						
	REVENUE TOTALS	37,224.00	945.32	13,316.31	23,907.69	36%	65,301.78
	EXPENSE TOTALS	37,224.00	1,788.91	4,080.97	33,143.03	11%	28,020.88

GIFT FUND

Income Statement

Through 11/30/15
Detail Listing
Exclude Rollup Account

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual	
Fund Category	**Governmental Funds**							
Fund Type	**Governmental-Spec Revenue**							
Fund	**235 - Library Gift Fund** Net Gain (Loss)	$0.00	($843.59)	$9,235.34	$9,235.34		+++	$37,280.90
Fund Type	**Governmental-Spec Revenue** Totals							
	REVENUE TOTALS	37,224.00	945.32	13,316.31	23,907.69		36%	65,301.78
	EXPENSE TOTALS	37,224.00	1,788.91	4,080.97	33,143.03		11%	28,020.88
Fund Type	**Governmental-Spec Revenue** Net Gain (Loss)	$0.00	($843.59)	$9,235.34	$9,235.34		+++	$37,280.90
Fund Category	**Governmental Funds** Totals							
	REVENUE TOTALS	37,224.00	945.32	13,316.31	23,907.69		36%	65,301.78
	EXPENSE TOTALS	37,224.00	1,788.91	4,080.97	33,143.03		11%	28,020.88
Fund Category	**Governmental Funds** Net Gain (Loss)	$0.00	($843.59)	$9,235.34	$9,235.34		+++	$37,280.90
Grand Totals								
	REVENUE TOTALS	37,224.00	945.32	13,316.31	23,907.69		36%	65,301.78
	EXPENSE TOTALS	37,224.00	1,788.91	4,080.97	33,143.03		11%	28,020.88
Grand Total Net Gain (Loss)		$0.00	($843.59)	$9,235.34	$9,235.34		+++	$37,280.90

Budget Performance Report

Fiscal Year to Date 11/30/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund **234 - Room Tax**										
REVENUE										
Department **000 - Revenue**										
313	**Sales Tax**									
313.100	Sales Tax	1,671,846.00	.00	1,671,846.00	156,888.57	.00	297,860.01	1,373,985.99	18	1,614,103.84
	313 - Sales Tax Totals	$1,671,846.00	$0.00	$1,671,846.00	$156,888.57	$0.00	$297,860.01	$1,373,985.99	18%	$1,614,103.84
319	**Room Tax Penalties**									
319.100	Room Tax Penalties	30,000.00	.00	30,000.00	586.46	.00	1,220.70	28,779.30	4	9,519.33
	319 - Room Tax Penalties Totals	$30,000.00	$0.00	$30,000.00	$586.46	$0.00	$1,220.70	$28,779.30	4%	$9,519.33
334	**Grant In Aid-State(P)**									
334.121	Grant In Aid-State(P)	.00	.00	.00	.00	.00	.00	.00	+++	8,608.00
334.759	Grant-LSTA	.00	.00	.00	2,900.00	.00	2,900.00	(2,900.00)	+++	3,000.00
	334 - Grant In Aid-State(P) Totals	$0.00	$0.00	$0.00	$2,900.00	$0.00	$2,900.00	($2,900.00)	+++	$11,608.00
360	**Cash Overs/Shorts**									
360.100	Cash Overs/Shorts	.00	.00	.00	76.40	.00	197.06	(197.06)	+++	649.10
360.800	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	2,117.44
360.901	Reimbursements	.00	.00	.00	23,539.12	.00	33,572.68	(33,572.68)	+++	21,117.14
360.904	Reimbursements-Library	.00	.00	.00	2,485.76	.00	5,435.08	(5,435.08)	+++	10,372.22
	360 - Cash Overs/Shorts Totals	$0.00	$0.00	$0.00	$26,101.28	$0.00	$39,204.82	($39,204.82)	+++	$34,255.90
362	**Rent/Lease Income**									
362.100	Rent/Lease Income	38,000.00	.00	38,000.00	2,997.03	.00	11,438.45	26,561.55	30	40,676.65
	362 - Rent/Lease Income Totals	$38,000.00	$0.00	$38,000.00	$2,997.03	$0.00	$11,438.45	$26,561.55	30%	$40,676.65
367	**Donations**									
367.102	Donations	.00	.00	.00	.00	.00	.00	.00	+++	13,140.82
367.103	Gift Catalog-Donations	.00	.00	.00	.00	.00	.00	.00	+++	65,511.00
	367 - Donations Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$78,651.82
	Department **000 - Revenue** Totals	$1,739,846.00	$0.00	$1,739,846.00	$189,473.34	$0.00	$352,623.98	$1,387,222.02	20%	$1,788,815.54
	REVENUE TOTALS	$1,739,846.00	$0.00	$1,739,846.00	$189,473.34	$0.00	$352,623.98	$1,387,222.02	20%	$1,788,815.54
	Fund **234 - Room Tax** Totals									
	REVENUE TOTALS	1,739,846.00	.00	1,739,846.00	189,473.34	.00	352,623.98	1,387,222.02	20	1,788,815.54
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Fund **234 - Room Tax** Totals	$1,739,846.00	$0.00	$1,739,846.00	$189,473.34	$0.00	$352,623.98	$1,387,222.02		$1,788,815.54
	Grand Totals									
	REVENUE TOTALS	1,739,846.00	.00	1,739,846.00	189,473.34	.00	352,623.98	1,387,222.02	20	1,788,815.54
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Grand Totals	$1,739,846.00	$0.00	$1,739,846.00	$189,473.34	$0.00	$352,623.98	$1,387,222.02		$1,788,815.54

Douglas County Public Library

Budget Summary
Fiscal Year 2015-2016 Month End 12/31/2015 % of Fiscal Year 49.9%

EXPENDITURE ACCOUNTS

Salaries & Wages

Budgeted	Augments	Current month	Year-to-date	% Used
$701,823		$53,763	$322,057	46%

Benefits

Budgeted	Augments	Current month	Year-to-date	% Used
$348,481		$25,254	$157,916	45%

Services & Supplies

Budgeted	Amend-ments	Current	Encumber	Year-to-date	% Used
$425,817		$69,003	$0	$228,925	54%

Some individual lines are paid only once per year, in July and will therefore show a higher than expected percentage of disbursements in the early months of a fiscal year.

Capital Outlay **

Budgeted	Amend ments	Current	Encumber	Year-to-date	Amended Less YTD	% Used
$0	$0	$0	$0	$0	$0	0%

Capital Projects **

Budgeted	Amended Budget	Current	Encumber	Year-to-date	Budget less YTD	% Used
$0	$0	$0	$0	$0	$0	0%

** *This is a pass-through account. During the year money will be transferred from Services & Supplies lines or money will be augmented by grant payments. Any single item costing $5000 or more will pass through this account. As augmentations are done only twice per fiscal year, this account will often show a negative balance.*

LIBRARY

Expense Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **234 - Room Tax**										
Department **804 - Library**										
EXPENSE										
Salaries & Wages										
510.000	Salaries & Wages	701,823.00	.00	701,823.00	43,030.40	.00	276,019.18	425,803.82	39	279,643.07
510.125	Salaries-Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.170	Overtime	.00	.00	.00	.00	.00	37.40	(37.40)	+++	.00
511.171	Holidays	.00	.00	.00	5,037.68	.00	13,414.82	(13,414.82)	+++	15,767.32
511.172	Comp Paid	.00	.00	.00	150.77	.00	1,459.11	(1,459.11)	+++	809.92
511.173	Vacation	.00	.00	.00	3,034.04	.00	21,920.67	(21,920.67)	+++	28,151.96
511.174	Sick	.00	.00	.00	2,510.20	.00	9,205.93	(9,205.93)	+++	9,235.10
516.120	Contract Salaries	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Salaries & Wages Totals	$701,823.00	$0.00	$701,823.00	$53,763.09	$0.00	$322,057.11	$379,765.89	46%	$333,607.37
Employee Benefits										
511.180	Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.181	Retirement	188,556.00	.00	188,556.00	14,132.51	.00	86,351.93	102,204.07	46	83,795.77
511.182	Pact Workers Comp	25,521.00	.00	25,521.00	805.07	.00	8,211.23	17,309.77	32	9,006.69
511.183	Group Insurance	112,164.00	.00	112,164.00	8,773.05	.00	54,129.00	58,035.00	48	56,061.56
511.184	Unemployment	3,481.00	.00	3,481.00	256.29	.00	1,569.65	1,911.35	45	1,322.60
511.186	Medicare	10,092.00	.00	10,092.00	773.51	.00	4,605.76	5,486.24	46	4,968.25
511.188	Co. Dependent Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.190	Pact Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.191	Pact Fire/Law Heart/Lung	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.195	Oasdi	1,412.00	.00	1,412.00	40.73	.00	210.15	1,201.85	15	246.52
511.201	PEBS-Ret.Medical	7,255.00	.00	7,255.00	473.00	.00	2,838.00	4,417.00	39	5,100.40
	Employee Benefits Totals	$348,481.00	$0.00	$348,481.00	$25,254.16	$0.00	$157,915.72	$190,565.28	45%	$160,501.79
Services & Supplies										
520.029	Program Underwriting	3,500.00	.00	3,500.00	94.50	.00	3,931.31	(431.31)	112	1,926.63
520.045	Computer System	50,000.00	.00	50,000.00	5,910.61	.00	8,100.21	41,899.79	16	9,014.58
520.055	Telephone Expense	4,100.00	.00	4,100.00	430.54	.00	2,164.56	1,935.44	53	1,940.11
520.060	Postage/Po Box Rent	3,200.00	.00	3,200.00	15.99	.00	1,212.37	1,987.63	38	1,554.44
520.064	Travel	4,000.00	.00	4,000.00	(91.45)	.00	4,489.06	(489.06)	112	15,480.69
520.072	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	1,478.94
520.078	Printing & Binding	50.00	.00	50.00	.00	.00	50.00	.00	100	453.50
520.085	Communications	1,500.00	.00	1,500.00	.00	.00	1,445.75	54.25	96	.00
520.088	Utilities	35,000.00	.00	35,000.00	2,834.48	.00	12,942.07	22,057.93	37	12,912.86
520.097	Maint B&G	5,250.00	.00	5,250.00	.00	.00	815.55	4,434.45	16	1,143.01
520.098	Janitorial Services	20,000.00	.00	20,000.00	6,636.80	.00	6,636.80	13,363.20	33	8,296.00
520.107	Maint Equip	15,000.00	.00	15,000.00	.00	.00	10,614.95	4,385.05	71	4,217.79
520.110	Veh. Maint-Shop Parts	.00	.00	.00	.00	.00	.00	.00	+++	.00
520.114	Motor Pool Expense	5,525.00	.00	5,525.00	460.42	.00	2,302.10	3,222.90	42	2,839.98

LIBRARY Expense Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **234 - Room Tax**										
Department **804 - Library**										
	EXPENSE									
Services & Supplies										
520.136	Rents & Leases Equipment	5,500.00	.00	5,500.00	381.04	.00	1,968.34	3,531.66	36	2,012.96
520.156	Risk Mgmt-Co. Insurance	33,864.00	.00	33,864.00	8,466.00	.00	16,932.00	16,932.00	50	17,234.00
520.169	EMRB Assessment	.00	.00	.00	.00	.00	.00	.00	+++	87.75
520.170	Memberships	550.00	.00	550.00	65.00	.00	165.00	385.00	30	308.00
520.200	Training & Education	2,000.00	.00	2,000.00	.00	.00	374.00	1,626.00	19	898.00
520.240	Data Lines	7,000.00	.00	7,000.00	888.62	.00	4,545.04	2,454.96	65	1,506.94
521.100	Professional Services	100.00	.00	100.00	.00	.00	4,269.64	(4,169.64)	4270	2,635.00
521.134	Cataloging	21,000.00	.00	21,000.00	4,669.65	.00	12,380.53	8,619.47	59	9,381.85
521.500	Admin & Overhead	5,478.00	.00	5,478.00	.00	.00	.00	5,478.00	0	.00
530.001	Circulation Supplies	2,500.00	.00	2,500.00	29.90	.00	3,154.45	(654.45)	126	.00
532.003	Gas & Oil	.00	.00	.00	.00	.00	.00	.00	+++	.00
532.054	Library Materials	180,000.00	.00	180,000.00	33,237.68	.00	113,629.02	66,370.98	63	73,724.48
532.057	Processing Materials	7,000.00	.00	7,000.00	2,146.10	.00	4,126.59	2,873.41	59	2,107.03
532.065	Institutional Supplies	500.00	.00	500.00	.00	.00	154.90	345.10	31	220.85
533.800	Office Supplies	2,500.00	.00	2,500.00	164.58	.00	718.94	1,781.06	29	1,528.41
533.801	Paper Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
533.802	Small Equipment	3,000.00	.00	3,000.00	798.60	.00	8,315.33	(5,315.33)	277	988.90
533.813	Office Products Program	3,500.00	.00	3,500.00	105.85	.00	1,728.51	1,771.49	49	1,046.74
533.817	Small Projects	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
540.010	Grants-Services & Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
540.012	Statewide Collection Gran	.00	.00	.00	1,758.00	.00	1,758.00	(1,758.00)	+++	1,698.00
	Services & Supplies Totals	$425,817.00	$0.00	$425,817.00	$69,002.91	$0.00	$228,925.02	$196,891.98	54%	$176,637.44
Capital Outlay/Projects										
560.010	Capital Outlay- Grants	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.000	Capital Projects	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.200	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.500	Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
563.300	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Capital Outlay/Projects Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++	$0.00
	EXPENSE TOTALS	$1,476,121.00	$0.00	$1,476,121.00	$148,020.16	$0.00	$708,897.85	$767,223.15	48%	$670,746.60
	Department **804 - Library** Totals	($1,476,121.00)	$0.00	($1,476,121.00)	($148,020.16)	$0.00	($708,897.85)	($767,223.15)	48%	($670,746.60)
	Fund **234 - Room Tax** Totals	$1,476,121.00	$0.00	$1,476,121.00	$148,020.16	$0.00	$708,897.85	$767,223.15		$670,746.60
	Grand Totals	$1,476,121.00	$0.00	$1,476,121.00	$148,020.16	$0.00	$708,897.85	$767,223.15		$670,746.60

GIFT FUND

Expense Budget Performance Report

Fiscal Year to Date 12/31/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **235 - Library Gift Fund**										
Department **800 - Library Gift Fund**										
	EXPENSE									
Services & Supplies										
520.029	Program Underwriting	.00	.00	.00	.00	.00	19.42	(19.42)	+++	.00
520.060	Postage/Po Box Rent	.00	.00	.00	.00	.00	.00	.00	+++	.00
520.064	Travel	.00	.00	.00	.00	.00	.00	.00	+++	.00
520.097	Maint B&G	.00	.00	.00	.00	.00	.00	.00	+++	.00
532.054	Library Materials	.00	.00	.00	.00	.00	.00	.00	+++	.00
532.061	Library Gift Fund	.00	37,224.00	37,224.00	3,531.84	.00	7,593.39	29,630.61	20	.00
	Services & Supplies Totals	$0.00	$37,224.00	$37,224.00	$3,531.84	$0.00	$7,612.81	$29,611.19	20%	$0.00
	EXPENSE TOTALS	$0.00	$37,224.00	$37,224.00	$3,531.84	$0.00	$7,612.81	$29,611.19	20%	$0.00
	Department **800 - Library Gift Fund** Totals	$0.00	($37,224.00)	($37,224.00)	($3,531.84)	$0.00	($7,612.81)	($29,611.19)	20%	$0.00
	Fund **235 - Library Gift Fund** Totals	$0.00	$37,224.00	$37,224.00	$3,531.84	$0.00	$7,612.81	$29,611.19		$0.00
	Grand Totals	$0.00	$37,224.00	$37,224.00	$3,531.84	$0.00	$7,612.81	$29,611.19		$0.00

GIFT FUND Trial Balance Listing

Through 12/31/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund **235 - Library Gift Fund**						
Current Assets						
101.000	Cash	37,533.85	50,605.79	7,908.31	80,231.33	.00
101.090	Investment-FMV Adjust	(29.92)	.00	.00	(29.92)	.00
112.000	Revenue Receivable	.00	.00	.00	.00	.00
121.100	Interest Receivable	72.47	.00	2.89	69.58	.00
155.000	Prepaid Expense	.00	.00	.00	.00	.00
	Current Assets Totals	$37,576.40	$50,605.79	$7,911.20	$80,270.99	$0.00
Current Liabilities						
202.000	Accounts Payable	(295.50)	7,908.31	7,612.81	.00	.00
	Current Liabilities Totals	($295.50)	$7,908.31	$7,612.81	$0.00	$0.00
Other Liabilities						
227.307	Def/Donations Library	.00	.00	36,175.11	(36,175.11)	.00
	Other Liabilities Totals	$0.00	$0.00	$36,175.11	($36,175.11)	$0.00
Fund Balance						
253.000	Fund Balance	(37,280.90)	.00	.00	(37,280.90)	.00
	Fund Balance Totals	($37,280.90)	$0.00	$0.00	($37,280.90)	$0.00
Department **000 - Revenue**						
Interest Revenue						
361.200	Interest On Investment	.00	.00	.00	.00	.00
361.205	Investment-FMV Adjust	.00	.00	.00	.00	.00
361.211	Invest. Earnings-LGIP	.00	.00	8.42	(8.42)	.00
361.212	Invest. Earnings-BNY Mellon	.00	.00	76.38	(76.38)	.00
	Interest Revenue Totals	$0.00	$0.00	$84.80	($84.80)	$0.00
Miscellaneous Revenue						
367.102	Donations	.00	.00	14,342.99	(14,342.99)	.00
	Miscellaneous Revenue Totals	$0.00	$0.00	$14,342.99	($14,342.99)	$0.00
Other Financing Sources						
392.900	Residualequity Transferin	.00	.00	.00	.00	.00
	Other Financing Sources Totals	$0.00	$0.00	$0.00	$0.00	$0.00
Beg.Fund Bal./Reserves						
301.000	Opening Fund Balance	.00	.00	.00	.00	.00
301.100	Opening Fund Reserves	.00	.00	.00	.00	.00
	Beg.Fund Bal./Reserves Totals	$0.00	$0.00	$0.00	$0.00	$0.00
	Department **000 - Revenue** Totals	$0.00	$0.00	$14,427.79	($14,427.79)	$0.00
Department **800 - Library Gift Fund**						
Services & Supplies						
520.029	Program Underwriting	.00	19.42	.00	19.42	.00
520.060	Postage/Po Box Rent	.00	.00	.00	.00	.00

GIFT FUND

Trial Balance Listing

Through 12/31/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund	**235 - Library Gift Fund**					
Department	**800 - Library Gift Fund**					
Services & Supplies						
520.064	Travel	.00	.00	.00	.00	.00
520.097	Maint B&G	.00	.00	.00	.00	.00
532.054	Library Materials	.00	.00	.00	.00	.00
532.061	Library Gift Fund	.00	7,593.39	.00	7,593.39	.00
	Services & Supplies Totals	$0.00	$7,612.81	$0.00	$7,612.81	$0.00
Ending Fund Bal/Reserves						
625.129	Reserves-Library Gift Fund	.00	.00	.00	.00	.00
	Ending Fund Bal/Reserves Totals	$0.00	$0.00	$0.00	$0.00	$0.00
	Department **800 - Library Gift Fund Totals**	$0.00	$7,612.81	$0.00	$7,612.81	$0.00
	P/Y Fund Equity Adjustment	.00	.00	.00	.00	.00
	Fund **235 - Library Gift Fund Totals**	$0.00	$66,126.91	$66,126.91	$0.00	$0.00
	Grand Totals	$0.00	$66,126.91	$66,126.91	$0.00	$0.00

GIFT FUND Income Statement

Through 12/31/15
Detail Listing
Exclude Rollup Account

Account	Account Description		YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
Fund Category	**Governmental Funds**							
Fund Type	**Governmental-Spec Revenue**							
Fund	**235 - Library Gift Fund**							
REVENUE								
Department	**000 - Revenue**							
Interest Revenue								
361.200	Interest On Investment		.00	.00	.00	.00	+++	.00
361.205	Investment-FMV Adjust		.00	.00	.00	.00	+++	.00
361.211	Invest. Earnings-LGIP		.00	2.63	8.42	(8.42)	+++	.00
361.212	Invest. Earnings-BNY Mellon		.00	76.38	76.38	(76.38)	+++	.00
		Interest Revenue Totals	$0.00	$79.01	$84.80	($84.80)	+++	$0.00
Miscellaneous Revenue								
367.102	Donations		.00	1,032.47	14,342.99	(14,342.99)	+++	.00
		Miscellaneous Revenue Totals	$0.00	$1,032.47	$14,342.99	($14,342.99)	+++	$0.00
Other Financing Sources								
392.900	Residualequity Transferin		.00	.00	.00	.00	+++	.00
		Other Financing Sources Totals	$0.00	$0.00	$0.00	$0.00	+++	$0.00
Beg.Fund Bal./Reserves								
301.000	Opening Fund Balance		37,224.00	.00	.00	37,224.00	0	.00
301.100	Opening Fund Reserves		.00	.00	.00	.00	+++	.00
		Beg.Fund Bal./Reserves Totals	$37,224.00	$0.00	$0.00	$37,224.00	0%	$0.00
		Department **000 - Revenue** Totals	$37,224.00	$1,111.48	$14,427.79	$22,796.21	39%	$0.00
		REVENUE TOTALS	$37,224.00	$1,111.48	$14,427.79	$22,796.21	39%	$0.00
EXPENSE								
Department	**800 - Library Gift Fund**							
Services & Supplies								
520.029	Program Underwriting		.00	.00	19.42	(19.42)	+++	.00
520.060	Postage/Po Box Rent		.00	.00	.00	.00	+++	.00
520.064	Travel		.00	.00	.00	.00	+++	.00
520.097	Maint B&G		.00	.00	.00	.00	+++	.00
532.054	Library Materials		.00	.00	.00	.00	+++	.00
532.061	Library Gift Fund		37,224.00	3,531.84	7,593.39	29,630.61	20	.00
		Services & Supplies Totals	$37,224.00	$3,531.84	$7,612.81	$29,611.19	20%	$0.00

GIFT FUND

Income Statement

Through 12/31/15
Detail Listing
Exclude Rollup Account

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total	
Fund Category	**Governmental Funds**							
Fund Type	**Governmental-Spec Revenue**							
Fund	**235 - Library Gift Fund**							
EXPENSE								
Department	**800 - Library Gift Fund**							
Ending Fund Bal/Reserves								
625.129	Reserves-Library Gift Fund	.00	.00	.00	.00		+++	.00
	Ending Fund Bal/Reserves Totals	$0.00	$0.00	$0.00	$0.00		+++	$0.00
Department	**800 - Library Gift Fund Totals**	$37,224.00	$3,531.84	$7,612.81	$29,611.19		20%	$0.00
	EXPENSE TOTALS	$37,224.00	$3,531.84	$7,612.81	$29,611.19		20%	$0.00
Fund	**235 - Library Gift Fund Totals**							
	REVENUE TOTALS	37,224.00	1,111.48	14,427.79	22,796.21		39%	.00
	EXPENSE TOTALS	37,224.00	3,531.84	7,612.81	29,611.19		20%	.00
Fund	**235 - Library Gift Fund** Net Gain (Loss)	$0.00	($2,420.36)	$6,814.98	$6,814.98		+++	$0.00
Fund Type	**Governmental-Spec Revenue** Totals							
	REVENUE TOTALS	37,224.00	1,111.48	14,427.79	22,796.21		39%	.00
	EXPENSE TOTALS	37,224.00	3,531.84	7,612.81	29,611.19		20%	.00
Fund Type	**Governmental-Spec Revenue** Net Gain (Loss)	$0.00	($2,420.36)	$6,814.98	$6,814.98		+++	$0.00
Fund Category	**Governmental Funds** Totals							
	REVENUE TOTALS	37,224.00	1,111.48	14,427.79	22,796.21		39%	.00
	EXPENSE TOTALS	37,224.00	3,531.84	7,612.81	29,611.19		20%	.00
Fund Category	**Governmental Funds** Net Gain (Loss)	$0.00	($2,420.36)	$6,814.98	$6,814.98		+++	$0.00
	Grand Totals							
	REVENUE TOTALS	37,224.00	1,111.48	14,427.79	22,796.21		39%	.00
	EXPENSE TOTALS	37,224.00	3,531.84	7,612.81	29,611.19		20%	.00
	Grand Total Net Gain (Loss)	$0.00	($2,420.36)	$6,814.98	$6,814.98		+++	$0.00

Director's Monthly Report
January 2016

1. Friends of the Library. The annual Friends meeting and reception is scheduled for Saturday, January 30 at 11:00 AM on the main floor of the Minden Library. At this meeting, the Friends will be electing new officers and reviewing the many accomplishments of 2015. The next regular Friends board meeting is on Monday, February 8 at 5:30 PM.

2. Library Foundation. The next Foundation meeting is scheduled for Wednesday, February 3, 2015 at 10:30 in the meeting room of the Minden Library. The Foundation will be electing new officers and discussing Nevada's "Big Give", the bookmobile, and the book sales.

3. Book Sales. The Friends/Foundation partnership for book sales continues to work smoothly and planning for the 2016 sales is already in motion. The next Book Sale Committee meeting is on February 24.

4. Nevada State Library. Annual statistics and documentation for compliance with state library standards were submitted in December. See attached.

5. Learn Something New Every Day. Uniting our long range plan with our new logo and slogan of "Connect-Inform-Inspire", the *Learn Something New Every Day* campaign began in the first week of January. Interesting facts have been published daily at both libraries, on our website and on Facebook. This project enhances awareness of library services and resources, and advances our mission to rebrand the library as a learning center—something more than books. Through April, the library staff will be finding and publishing the daily pieces of wisdom. In the near future, we will partner with local schools to continue the project throughout 2016.

6. Library Programs. The Winter Lego Contest took place in late December. All entrants received prizes for participation. We are currently working on plans for the 2nd Grade Project, Teen Tech Week, Summer Reading, RFID, and other technology projects. We will begin circulating mobile technology devices in February.

7. IRS Tax Forms. The IRS has again reduced distribution of tax forms, sending only basic forms for the public. So far, we have not received any forms to distribute. We have dedicated a computer at both library locations for printing forms and instructions for patrons.

8. Board of Trustees meetings. At the November Library Board meeting, the 2016 meeting dates were scheduled to be the fourth Tuesday of every month. A list of meeting dates is attached.

Amy Dodson

From: Maggie Rusmisel
Sent: Tuesday, November 24, 2015 4:38 PM
To: Maggie Rusmisel
Subject: PSA: First Saturday Afternoon Family Movie December 5

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us

1625 Library Lane
Minden, Nevada 89423

Douglas County Public Library

Press Release

First Saturday Afternoon Movies at the Douglas County Public Library

Minden, NV November 20, 2015:

The Douglas County Public Library continues its First Saturday of the Month Family Movies. "A Dennis the Menace Christmas" will be shown on Saturday, December 5 from 2:00 to 3:30 p.m. in the library meeting room. The movie and popcorn are free. The Minden Library is located at 1625 Library Lane. Find us on Facebook and Twitter, go to douglas.lib.nv.us, or call 775-782-9841.

Maggie Rusmisel
Library Technician
Douglas County Public Library
P.O. Box 337
Minden, NV 89423
mrusmisel@douglas.lib.nv.us

Amy Dodson

From: Maggie Rusmisel
Sent: Wednesday, December 02, 2015 5:15 PM
To: Maggie Rusmisel
Subject: PSA: Gingerbread House Building at the Douglas County Public Library
Attachments: gbhouseforpublicity.jpg

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us

1625 Library Lane
Minden, Nevada 89423

Douglas County Public Library

Press Release

Build a Gingerbread House at the Douglas County Public Library in Minden

Sweets will be featured at the Douglas County Public Library in Minden on Friday, December 18 at 4:00 p.m. Miss Carol will be on hand to help children build gingerbread houses using graham crackers and candies. Create a fun, edible craft to take home. Children from ages 5 to 11 years may attend.

Space is limited; sign-up by Tuesday, December 15. Supplies will be provided by the Friends of the Douglas County Public Library. The library is located at 1625 Library Lane. Find us on Facebook and Twitter, visit douglas.lib.nv.us, or call 775-782-9841.

Maggie Rusmisel
Library Technician
Douglas County Public Library
P.O. Box 337
Minden, NV 89423
mrusmisel@douglas.lib.nv.us

Amy Dodson

From: Maggie Rusmisel
Sent: Tuesday, December 08, 2015 4:18 PM
To: Maggie Rusmisel
Subject: PSA: Douglas County Public Library LEGO Building Day

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us

1625 Library Lane
Minden, Nevada 89423

Douglas County Public Library

Press Release

Douglas County Public Library LEGO® Building Day

Join the Douglas County Public Library's Winter Break Building Challenge! Come to the library on December 19 at 10:30 a.m. to build an original toy or game. Use our supply of LEGO® or DUPLO® bricks or bring your own. Fill out an entry form to enter your design in the contest.

Prizes will be awarded to the first and second place winner in each age category. Children and adults may participate; one entry per person. Children under age four must use DUPLO® bricks. Winners of the contest will be announced on January 13.

The LEGO® Building Challenge is sponsored by the Friends of Douglas County Library. Both branches of the library are participating in the challenge. Winning entries will be displayed at the Minden library through January 30. Complete rules and entry form are available at the Minden and Zephyr Cove libraries and online at douglas.lib.nv.us.

The Douglas County Public Library is located at 1625 Library Lane in Minden and 233 Warrior Way in Zephyr Cove. Find us on Facebook, visit douglas.lib.nv.us, or call 775-782-9841.

Maggie Rusmisel
Library Technician
Douglas County Public Library
P.O. Box 337
Minden, NV 89423
mrusmisel@douglas.lib.nv.us

Amy Dodson

From: Maggie Rusmisel
Sent: Thursday, December 17, 2015 3:03 PM
To: Maggie Rusmisel
Subject: PSA: Christmas Closure at the Douglas County Public Library

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us

1625 Library Lane
Minden, Nevada 89423

Douglas County Public Library

Press Release

Douglas County Public Library Christmas Closure

The Douglas County Public Library in Minden will be closed on Friday, December 25 for the Christmas holiday. The library will close at 5:00 p.m. on Thursday, December 24 and resume its regular schedule on Saturday, December 26 at 10:00 a.m. Visit us on Facebook and Twitter, douglas.lib.nv.us, or call 775-782-9841.

Maggie Rusmisel
Library Technician
Douglas County Public Library
P.O. Box 337
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mrusmisel@douglas.lib.nv.us

Amy Dodson

From: Maggie Rusmisel
Sent: Tuesday, December 22, 2015 5:59 PM
To: Maggie Rusmisel
Subject: PSA: New Year's closure at the Douglas County Public Library

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us
1625 Library Lane
Minden, Nevada 89423

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us
1625 Library Lane
Minden, Nevada 89423

Douglas County Public Library

Douglas County Public Library

Press Release

Douglas County Public Library New Year Closure

The Douglas County Public Library in Zephyr Cove will be closed on Friday, January 1 for the New Year's holiday. The library will resume its regular schedule on Saturday, January 2 at 9:00 a.m. Visit us on Facebook and Twitter, douglas.lib.nv.us, or call 775-782-9841.

Maggie Rusmisel
Library Technician
Douglas County Public Library
P.O. Box 337
Minden, NV 89423
mrusmisel@douglas.lib.nv.us

Amy Dodson

From: Maggie Rusmisel
Sent: Friday, January 08, 2016 10:05 AM
To: Maggie Rusmisel
Subject: PSA: Douglas County Public Library Closure for the Martin Luther King Holiday

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us

1625 Library Lane
Minden, Nevada 89423

Douglas County Public Library

Press Release

The Douglas County Public Library in Minden will be closed on Monday, January 18, 2016 for the Martin Luther King, Jr. holiday. The library will resume its normal schedule on Tuesday, January 19 at 10:00 a.m. Find us on Facebook, visit douglas.lib.nv.us, or call the library at 775-782-9841.

Maggie Rusmisel
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Douglas County Public Library
P.O. Box 337
Minden, NV 89423
mrusmisel@douglas.lib.nv.us

Amy Dodson

From: Maggie Rusmisel
Sent: Wednesday, January 13, 2016 5:41 PM
To: Maggie Rusmisel
Subject: PSA: READing Paws® Dog Day Afternoons at the Douglas County Public Library

Contact: Maggie Rusmisel
Douglas County Public Library
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us

1625 Library Lane
Minden, Nevada 89423

Douglas County Public Library

Press Release

READing Paws® Dog Day Afternoons at the Douglas County Public Library

Minden, NV January 14, 2016:

READing Paws Dog Day Afternoons ® return to the Douglas County Public Library in Minden. Children in first through third grades may come to the library and read with a READing Paws® therapy dog between 3:45 and 4:45 p.m. every Wednesday through May 25. No appointment is necessary; this is a free program.

A handler and dog will work with each child individually. READing Paws® is dedicated to improving the reading skills of children using certified therapy teams as literacy mentors. The library is located at 1625 Library Lane. Find us on Facebook and Twitter, douglas.lib.nv.us, or call 775-782-9841.

Maggie Rusmisel
Library Technician
Douglas County Public Library
P.O. Box 337

Amy Dodson

From: Maggie Rusmisel
Sent: Thursday, January 14, 2016 5:16 PM
To: Maggie Rusmisel
Subject: Learn Something New Every Day at the Douglas County Public Library

Contact: Maggie Rusmisel 1625 Library Lane
Douglas County Public Library Minden, Nevada 89423
Phone 775 782-9841
mrusmisel@douglas.lib.nv.us

Douglas County Public Library

Press Release

The Douglas County Public Library introduces "Learn Something New Every Day"

Did you know that the first recorded climb on a snowcapped peak was by a Japanese monk who climbed Mt. Fuji in the year 633? "Learn Something New Every Day" at the Douglas County Public Library will increase your knowledge of a myriad of things.

Every day the library will share a bit of interesting information mined from one of the many books and other materials in the library's collection. Check our posts on Facebook and Twitter to learn something new each day. Watch the digital screen at the library for the "Learn Something New Every Day" post while checking out your books.

You will be amazed at what you learn. So share your new knowledge starting with this fun fact: Flying squirrels are the only North American members of the squirrel family that are not active during the day. They are rarely seen and little known by most people.

The Douglas County Public Library is located at 1625 Library Lane in Minden and 233 Warrior Way in Zephyr Cove. Find us on Facebook and Twitter, douglas.lib.nv.us, or call 775-782-9841.

Douglas County Library
2015 Nevada Public Library Survey

Survey Dates #0.1-0.2

0.1	Report period start date	7/1/2014
0.2	Report period end date	6/30/2015

Identification #1.1-1.15

For more information on any question, please click on its question number. Please also consult instructions via the menu bar. Data in fields shaded in gray cannot be changed.

1.1	LIB ID	NV0006
1.2	Library name	Douglas County Public Library
1.3	Street address	1625 Library Lane
1.4	Mailing address	P.O.Box 337
1.5	City	Minden
1.6	Zip code (mailing address)	89423
1.8	Telephone number (enter numbers without punctuation or spacing)	(775) 782-9841

Answer Questions 1.10-1.13 only if someone other than the Director is completing the survey.

1.10	Person completing survey	Amy Dodson
1.11	Email address of person completing survey	adodson@douglas.lib.nv.us
1.12	Telephone number of person completing survey	(775) 782-9841
1.13	Extension number	
1.14	Director's name	Amy Dodson
1.15	Director's email address	adodson@douglas.lib.nv.us

General Information #2.1-2.10

Review and/or update branch profiles in Section 15-Outlet Data.

2.1	Population of legal service area	48,553
2.2	Number of registered users	35,216
2.3	Date of last patron record purge	July 2014
2.5	Number of central libraries (Report "0" or "1")	1
2.6	Number of branch libraries	1
2.7	Total full service outlets (2.5 + 2.6)	2
2.8	Number of bookmobiles	0
2.9	Number of other outlets	2
2.10	Total outlets (2.7 + 2.8 + 2.9)	4

Paid Staff #3.1-3.10

Report all responses as Full-Time Equivalents (FTE). Calculate FTE based on 40 hours per week. Report all paid positions as of June 30, 2015.

3.1	Librarians with an ALA-MLS (FTE)	5
3.2	Certified Librarians (FTE)	0
3.4	Others holding the title of Librarian (FTE)	0
3.5	Total Librarians (FTE) (3.1 + 3.2 + 3.4)	5.00
3.6	Paraprofessional (FTE)	9.975

3.8	Other paid staff (FTE)	0
3.9	Total other paid staff (FTE) (3.6 + 3.8)	9.98
3.10	Total paid employees (FTE) (3.5 + 3.9)	14.98

Library Collection #4.1-4.11

This section collects information on selected types of materials (not microforms, scores, maps, and pictures). Report holdings as of June 30, 2015.

Report number of unique titles for downloadable audio and video. Report number of units, including duplicates, for all other categories. Click on a question number for more information.

4.1	Print materials	121,021
4.2	Electronic Books (E-Books)	18,781
4.3	Audio - Physical Units	8,161
4.4	Audio - Downloadable Units	276,661
4.5	Video - Physical Units	6,959
4.6	Video - Downloadable Units	25,282

Licensed Databases

Report number of licensed databases acquired through payment by the library or by formal agreement with the State Library or a cooperative agreement within the state or region.

4.7	Via local/other cooperative agreements	9
4.8	Via state (state government or State Library)	36
4.9	Total number of databases (4.7 + 4.8)	45
4.10	Other library materials (microforms, scores, maps, pictures)	2,064
4.11	Current print serial subscriptions	128

Services #5.1-5.9

5.1	Number of public service hours per year (Sum of 15.12 from outlet data)	4,097.00

Report actual yearly values if available or obtain a count for a typical week (see instructions) and multiply by the number of weeks per year the library was open.

5.2	Total reference transactions	4,940
5.3	Total library visits	120,192

Library Programs

Read the definition of "program" in instructions for Question 5.4.

Count all programs whether held on- or off-site, that are sponsored or co-sponsored by the library. Count each program in a series. For example, a story hour offered once a week for 8 weeks should be counted as 8 programs. Exclude activities delivered one-to-one, such as tutoring or services for the homebound.

5.4	Total number of library programs	290
5.5	Number of children's programs (for ages 11 and under)	217
5.6	Number of YA programs (for ages 12 through 18)	21

When reporting attendees, count the entire audience including adults who attend programs intended primarily for children or young adults. A children's program attended by 10 children and 10 adults had an attendance of 20.

5.7	Total program attendance (all audience members)	7,495
5.8	Children's program attendance (all audience members)	5,155
5.9	YA program attendance (all audience members)	347

Access Services #6.1-6.8

6.1	Total circulation transactions	162,643
6.2	Circulation of Electronic Materials	8,379
6.3	Circulation of children's materials	64,325
6.4	Loan period of general collection	21
6.5	ILL provided to other libraries	254
6.6	Reciprocal borrowing - Checked out direct to other patrons	0
6.7	ILL received from other libraries	569
6.8	Bookmobile circulation	0
6.9	Bookmobile customer visits	0

Electronic Services #7.1-7.3

Internet Access

7.1	Number of Internet computers used by general public	25
7.2	Number of uses (sessions) of public Internet computers per year	15,169
7.3	Number of Wireless Sessions per year	19,767

Operating Revenue #8.1-8.17

Enter amounts in whole dollars only. Do not include carryover funds. Do not include E-Rate reimbursements in income or the value of any contributed or in-kind services, or the value of any non-monetary gifts or donations.

Local Revenue

8.1	Local government revenue	$1,533,794
8.2	Other local revenue	$26,722
8.2b	Source(s) of other local revenue	Gift Fund, Friends, Foundation
8.3	Total local revenue (8.1 + 8.2)	$1,560,516

State Revenue

8.4	State collection development funds received in FY2015	$4,442
8.5	Consolidated tax distribution	$0
8.6	State bookmobile grant	N/A
8.7	Other state revenue	$0
8.7b	Source(s) of other state revenue	
8.8	Total state revenue (8.4 + 8.5 + 8.6 + 8.7)	$4,442

Federal Revenue

8.9	LSTA grant funds	$3,000
8.10	PILT (Payment in lieu of taxes)	$0
8.11	Other federal revenue	$0
8.11b	Source(s) of other federal revenue	
8.14	Total federal revenue (8.9 + 8.10 + 8.11)	$3,000

Other Revenue

8.15	Other revenue	$4,166
8.15b	Source(s) of other revenue	Raley's Nickel Aid Grant
8.16	Total other revenue (8.2 + 8.15)	$30,888

Total Operating Revenue

8.17	Total operating revenue (8.1 + 8.8 + 8.14 + 8.16)	$1,572,124

Capital Revenue and Expenditures #9.1-9.11

Include funds received and used for major capital expenditures such as site acquisition; new buildings, additions

to buildings or renovation of library buildings; furnishings, equipment and initial collections for new buildings, additions, or renovations; library automation systems; new vehicles; or other major one-time projects. Exclude funds used for replacement and repair of existing furnishings and equipment; regular purchase of library materials; payments for regular operating costs such as utilities or insurance; income passed through to another agency; or funds unspent in the previous fiscal year (e.g. carryover.)

9.1	Local government capital revenue	$0
9.2	State capital revenue	$0
9.3	Federal capital revenue	$0
9.4	Debt service	$0
9.5	Other capital revenue	$0
9.6	Total capital revenue (9.1 + 9.2 + 9.3 + 9.5)	$0
9.7	Local capital expenditures	$0
9.8	State and federal capital expenditures	$0
9.9	Other capital expenditures	$0
9.10	Debt service	$0
9.11	Total capital expenditures (9.7 + 9.8 + 9.9)	$0

Staff Expenditures #10.1-10.12

Staff Salaries and Wages

10.1	Local funds	$741,753
10.2	State and federal funds	$0
10.3	Other funds	$0
10.4	Total (10.1 + 10.2 + 10.3)	$741,753

Employee Benefits

10.5	Local funds	$3,283,12
10.6	State and federal funds	$0
10.7	Other funds	$0
10.8	Total (10.5 + 10.6 + 10.7)	$328,312

Total Staff Expenditures

10.9	Local funds (10.1 + 10.5)	$1,070,065
10.10	State and federal funds (10.2 + 10.6)	$0
10.11	Other funds (10.3 + 10.7)	$0
10.12	Total (10.9 + 10.10 + 10.11)	$1,070,065

Collection Expenditures #11.0-11.26

Include all operating expenditures from the library budget for all materials: print, microform, electronic and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

11.0	State Collection Development funds expended in FY2015	$4,442

Print Materials (exclude serial subscription/microforms)

11.1	Local funds	$91,060
11.2	State and federal funds	$1,537
11.3	Other funds	$5,056
11.4	Total (11.1 +11.2 + 11.3)	$97,653

Serial Subscriptions (current serial subscriptions, serial backfiles, government documents, microforms)

11.5	Local funds	$6,083
11.6	State and federal funds	$0

11.7	Other funds	$0
11.8	Total (11.5 + 11.6 + 11.7)	$6,083
11.9	Total Print and Serial (11.4 + 11.8)	$103,736
Electronic Format Materials		
11.10	Local funds	$35,422
11.11	State and federal funds	$0
11.12	Other funds	$3,749
11.13	Total (11.10 + 11.11 + 11.12)	$39,171
Audiovisual Materials		
11.14	Local funds	$33,310
11.15	State and federal funds	$0
11.16	Other funds	$0
11.17	Total (11.14 + 11.15 + 11.16)	$33,310
Other		
11.18	Local funds	$6,082
11.19	State and federal funds	$0
11.20	Other funds	$0
11.21	Total (11.18 + 11.19 + 11.20)	$6,082
11.22	Total AV and Other (11.17 + 11.21)	$39,392
Total Collection Expenditures		
11.23	Local funds (11.1 + 11.5 + 11.10 + 11.14 + 11.18)	$171,957
11.24	State and federal funds (11.2 + 11.6 + 11.11 + 11.15 + 11.19)	$1,537
11.25	Other funds (11.3 + 11.7 + 11.12 + 11.16 + 11.20)	$8,805
11.26	Total (11.23 + 11.24 + 11.25)	$182,299

Other Operating Expenditures #12.1-12.24

Preservation		
12.1	Local funds	$3,000
12.2	State and federal funds	$0
12.3	Other funds	$0
12.4	Total (12.1 + 12.2 + 12.3)	$3,000
Plant Operation and Maintenance		
12.5	Local funds	$60,897
12.6	State and federal funds	$0
12.7	Other funds	$0
12.8	Total (12.5 + 12.6 + 12.7)	$60,897
Furniture and Equipment		
12.9	Local funds	$20,849
12.10	State and federal funds	$0
12.11	Other funds	$0
12.12	Total (12.9 + 12.10 + 12.11)	$20,849
Computer Equipment		
12.13	Local funds	$25,543
12.14	State and federal funds	$0
12.15	Other funds	$0
12.16	Total (12.13 + 12.14 + 12.15)	$25,543
Other		
		$156,090

12.17	Local funds	
12.18	State and federal funds	$0
12.19	Other funds	$0
12.20	Total (12.17 + 12.18 + 12.19)	$156,090
Total Other Operating		
12.21	Local funds (12.1 + 12.5 + 12.9 + 12.13 + 12.17)	$266,379
12.22	State and federal funds (12.2 + 12.6 + 12.10 + 12.14 + 12.18)	$0
12.23	Other funds (12.3 + 12.7 + 12.11 + 12.15 + 12.19)	$0
12.24	Total (12.21 + 12.22 + 12.23)	$266,379

Total Operating Expenditures #13.1-13.5

13.1	Local funds (10.9 + 11.23 + 12.21)	$1,508,401
13.2	State and federal funds (10.10 + 11.24 + 12.22)	$1,537
13.3	Other funds (10.11 + 11.25 + 12.23)	$8,805
13.4	Total (13.1 + 13.2 + 13.3)	$1,518,743
13.5	Percentage of local operating expenditures for local collection development (11.23 Â· 13.1)	0.11

For State Library Use Only #14.1-14.7

14.1	Interlibrary relationship code	NO
14.2	Legal basis code	CO
14.3	Administrative structure code	MO
14.4	Meets PLSC public library definition?	Y
14.5	Geographic code	CO1
14.6	County	DOUGLAS
14.7	Legal service area boundary change?	N

Outlet Data #15.1-15.13

Report hours for this location only. Include hours the outlet is open for public service. For bookmobiles, count only the hours during which the bookmobile is open to the public. Exclude hours that the location was closed for holidays and any extensive hours that the library was closed to the public due to natural disasters or other events even if the staff was scheduled to work.

15.1	LIB ID	NV0006-01
15.2	PLSC ID	NV0006
15.3	Outlet name	DOUGLAS COUNTY PUBLIC LIBRARY
15.4	Street address	1625 LIBRARY LANE
15.5	City	MINDEN
15.6	County of the outlet	DOUGLAS
15.7	Zip code	89423
15.8	Telephone number (enter numbers without punctuation or spacing)	(775) 782-9841
15.9	Outlet type code	CE
15.10	Number of bookmobiles (Complete only in the bookmobile record)	0
15.11	Square footage (Input "-3" in the bookmobile record)	14,400
15.12	Number of public service hours per year	2,495

15.13	Number of weeks per year library is open	52
15.1	LIB ID	NV0006-02
15.2	PLSC ID	NV0006
15.3	Outlet name	LAKE TAHOE BRANCH LIBRARY
15.4	Street address	233 WARRIOR WAY
15.5	City	STATELINE
15.6	County of the outlet	DOUGLAS
15.7	Zip code	89449
15.8	Telephone number (enter numbers without punctuation or spacing)	(775) 588-6411
15.9	Outlet type code	BR
15.10	Number of bookmobiles (Complete only in the bookmobile record)	0
15.11	Square footage (Input "-3" in the bookmobile record)	5,875
15.12	Number of public service hours per year	1,602
15.13	Number of weeks per year library is open	52

Summer Reading Program #16.1-16.19

Report figures for June, July, August, 2015

Number of Summer Reading Program participants by age group who started the programs:

16.1	Infant to 5 years	172
16.2	6 years to 11 years	305
16.3	12 years through 18 years	115
16.4	Total (16.1 + 16.2 + 16.3)	592

Participants by age who completed the programs

16.5	Infant to 5 years	141
16.6	6 years to 11 years	276
16.7	12 years through 18 years	78
16.8	Total (16.5 + 16.6 + 16.7)	495

Summer Reading Programs - Library Programs

16.9	Number of family programs	43
16.10	Number of programs for toddlers/preschoolers	9
16.11	Number of programs for school aged	7
16.12	Number of programs for young adults	3
16.13	Number of programs for adults	0
16.14	Total (16.9 + 16.10 + 16.11 + 16.12 + 16.13)	62
16.15	Circulation of children's materials during Summer Reading Program	13,982

Funds Supporting Summer Reading Program

16.16	Local Library SRP budget	$1,500
16.17	Contributions/Donations	$3,723
16.18	In-Kind	$4,041
16.19	Total (16.16 + 16.17 + 16.18)	$9,264

Love of Reading Book Club brings stories to life for school children

by Donna Anderson

The Love of Reading Book Club has started for Riverview Elementary School (RES) in Dayton. All 429 students received a copy of "*Charlotte's Web*" by E. B. White.

While students were reading "*Charlotte's Web*", hallways were decorated with webs and spiders to create more enthusiasm for the story.

The Howie Hawks Boosters put mason jars in the front office with teachers' names on them for students to fill with spare change. The teacher that received the most money got the dubious privilege of kissing a pig. Mrs. Cindi Elliott and Mr. Robbie Wickware tied for the honors.

Mrs. Elliott

RES will have a Family Movie night on November 13th showing "*Charlotte's Web*" where students can compare and contrast the book with the movie.

"Can I just say as a parent that I have loved it. Tanner and I read the books every night together and he loves his time reading with his dad. Put the educational factor aside, it has been a great family thing. I hope that it is creating that family time in every home and instilling the importance of reading!" states Tim Logan, parent and Lyon County School District Human Resources Director.

Our next book is "*Bunnicula*" by James Howe.

- *Our intent with the reading club is to help build student home libraries. To reinforce the communication between the school and home by sharing what we are reading.*

Mr. Wickware

"I was one of those kids growing up that only owned one book, "*Sounder*". I got that book in an art contest in 5th grade and still have it. Sometimes owning the book gives them some buy in. We're trying to reach those families through our school newsletter talking about the research behind how important being read to is. We've had 5th and 6th grade parents tell us this kind of told the kids it is OK for them still to be read to in addition to reading stories to themselves." - Principal Barbara Harris

NV Appeal Wed 11/4/15

NV Appeal Th 11/12/15

Local authors to share work

Nevada Appeal staff report

More than a dozen local authors are scheduled to talk about a range of topics — from history and music to memoir writing and the Holocaust — on Saturday at A to Zen, 1803 N. Carson St.

A Local Author Extravaganza, an event offering book purchases, signings and presentations by local authors, is from noon to 6 p.m., with author presentations scheduled from 1 to 3:15 p.m.

"Since we live in Northern Nevada, we wanted to give area authors an opportunity to meet the public and share their work," said Mike Epps, owner of A to Zen, which sells books written by regional writers as well as other wares. "People can talk to the authors, have them sign books and take in presentations."

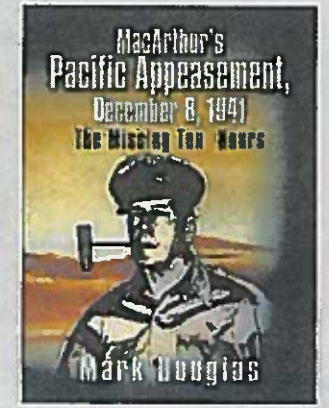
Presentations include: CW Bayer, who will talk about local history and music, from 1 to 1:15 p.m.; Laura Newman's short stories from 1:20 to 1:35 p.m.; memoir writing with Carol Purroy from 1:40 to 1:55 p.m.; April Kempler, who will talk about her story about a Holocaust survivor, from 2 to 2:15 p.m.; Kathleen Berry's presentation about paranormal activity from 2:20 to 2:35 p.m.; horror and thriller writer D.L. Whitehead from 2:40 to 2:55 p.m.; and mystery and suspense author Rick Cornell from 3 to 3:15 p.m. An author question and answer sessions follows at 3:30 p.m.

Other authors scheduled to be on hand are Mark Douglas, author of Korean War novels; Peggy Rew, whose focus is on pet care and safety; children's author Virginia Castleman; novelist Theresa Thornton; and Bill W. Morgan.

Epps will also have on hand a display of books by his parents, James and Starr McKimmey.

Admission is free. For more information, call 775-691-3945, or go to https://www.facebook.com/a.tozen.9/.

Kathleen Berry, author of 'A Reluctant Spirit: A True Tale of God, Ghosts and a Skeptical Christian,' will be on hand at a book signing event on Saturday at A to Zen.



COURTESY

'MacArthur's Pacific Appeasement, December 8, 1941: The Missing Ten Hours,' by Mark Douglas, who's presenting in Carson City with other area authors.

Nevada Appeal, Sunday, 11/22/15

Pickles cartoonist visits Dayton Branch Library

Nevada Appeal staff report

An enthusiastic crowd of Pickles cartoon strip followers filled the Dayton Valley Branch Library on Nov. 14 to hear a humorous presentation by the cartoon strip's creator, Brian Crane.

Crane reviewed cartoon strips created by some of the younger potential future cartoonists at the Dayton Library and students from Andrea Delfin's art class at Dayton Intermediate School. The cartoons can be seen at the library for several weeks.

Crane also sold and autographed books. He signed a 2-by-4-foot quilted wall hanging featuring several of his cartoon panels. The autographed wall hanging will be part of a "Friends" basket to be raffled off at the Library's annual holiday party Dec. 6 at the Dayton Valley Community Center. Funds raised at the holiday party benefit the Dayton Valley Branch Library.

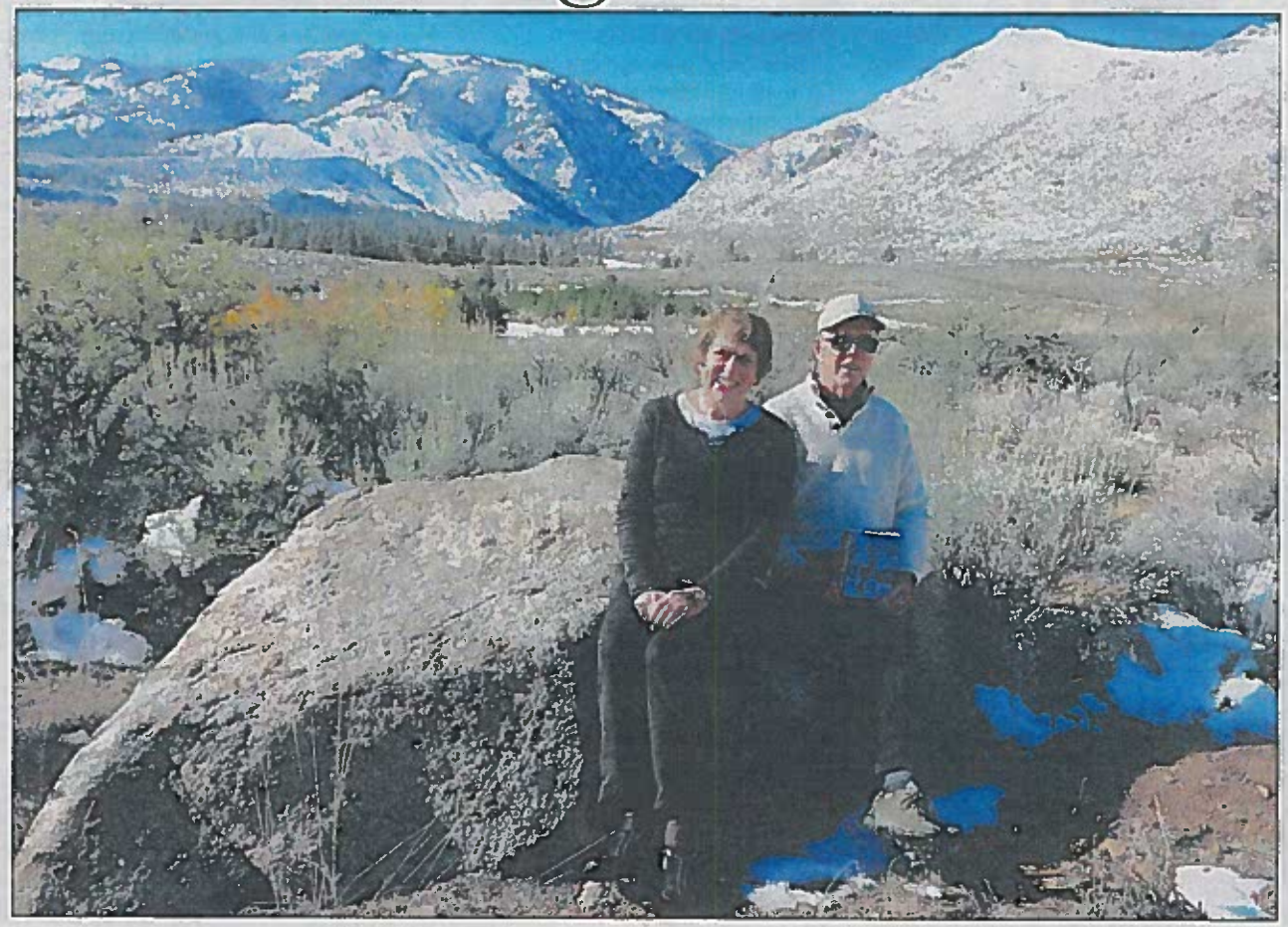
For more information, go to the Dayton Valley Library Facebook page at https://www.facebook.com/DaytonLibrary.

COURTESY

Pickles cartoonist Brian Crane draws and discusses his comic strip characters for an audience at Dayton Branch Library.

Alpine author brings out nonfiction work

by Lisa Gavon
R-C Alpine Bureau



LISA GAVON

Carole and Bill Morgan with his book in Alpine County.

The contest guidelines asked for fish stories. William Morgan was just 15 years old, but he had quite a few of those. He entered and won a fishing lure from the sponsoring company in Detroit. From then on he was hooked. Besides his natural inclinations, his aptitude tests showed he had a clear talent for writing.

He found there are many authors named William Morgan. To distinguish himself in this group of Wills and Bills, Alpine County's William Morgan writes under a pseudonym. Taking the family name of Ade, he has added a "w" to make it Wade. Now it is easy to find his books in a search since Wade Morgan is not common at all. This is only one of the many ways local novelist and former head of the Lake Tahoe Basin Management Unit of the U.S. Forest Service, is unique.

Bill has completed five works of fiction. His most popular title is the suspenseful "Six Days in Siberia," and is based on his experience the first time he visited there while working for the Agency for International Development. Most of his books are still available in print, and all are available from Amazon in e-book format.

Bill and his beautiful wife Carole met while in high school, but it wasn't until some years later, following his time in the military, that they reunited again in college. They fell in love and married a year and half later. Bill had put the idea of writing for a living in the back of his mind, and graduated with a degree in civil engineering two years later. They have three grown children now; Stacey, Craig and Eric. Carole worked as an elementary school teacher while Bill was finishing his education and continued in that field part time while raising three children. She carried on full time after that until she retired in 1993. Carole is currently on the Library Commission and also serves as the dynamic leader of the Alpine County Bookclub.

Bill started his career in 1959 on the Klamath National Forest in Northern California, followed by a tour in the Angeles National Forest in southern California. From there, the family moved to Grass Valley where Bill was the head of the engineering department for 10 years. He first set foot in Tahoe in 1965 and 10 years later moved there to stay. Bill was in charge of the Lake Tahoe Basin Management Unit for a decade.

Bill noted that it was April Fool's Day in 1985 when he became executive director of Tahoe Regional Planning Agency. TRPA was under a federal court injunction when he took the reins, and the agency was constrained from approving nearly all activity in the basin. Bill bravely jumped into the fray because he felt he could fix the problems at hand. It was the fall of 1989 when he had accomplished his goals. Everything was calmed down, running smoothly, and Bill felt he could retire. This has allowed him time to build their house, play tennis, hone his research and writing skills, and as Bill puts it, "Appreciate the world more."

"Morgan's Tahoe" is his first work of nonfiction. This revealing volume tells the stories of unusual events that occurred during Bill's time at the Lake. Carole encouraged him to document little known stories and facts from his own personal perspective and experience. There are 40 separate tales ranging from the forest service purchase of a casino project, to catching an arsonist setting fires around the Lake in 1978. The chapters contain information never published before, and give an enhanced understanding of this special era in Lake Tahoe's history from the inside of complex and groundbreaking organizations.

In early December, just in time for winter reading and the Christmas holidays, "Morgan's Tahoe" will be available. It is the perfect gift to share with lovers of the Lake, local history buffs, in addition to friends and family who appreciate both a true and exciting read. You can look for Wade Morgan or "Morgan's Tahoe" on Amazon, or purchase it directly at Markleeville Art and Soul

Record - Courier Sun 11/22/15

SARAH HAUCK

adership student Ian Ozolins helps Dayton, left, and Margo Thorne, right, with their email on their laptop Wednesday at the Tech Day.

Tech support day bridges generations

Sarah Hauck
uck@recordcourier.com

Douglas High School Leader-ip students stormed the Douglas unty Community & Senior Cen-r on Wednesday to unlock the ystery of technology.

More than 60 millennials de-ded laptops, smart phones and tablets for seniors during the sec-ond Tech Day.

"I love this," Suzanne Colyer, 74, said. "I got help with my iPad and cellphone today. I had no clue how to really use either of them."

Colyer's friend Coletta Neuens also got help with her cellphone during the tech day.

Both women were impressed with the student's ability to explain the technology.

"The kids were very patient," Neuens said. "They knew they had to go slowly. If they had to go over it, and then go over it again, and then go over it again, they did it with a smile."

"The kids were so helpful, I really hope they do this again. We will probably forget everything we were taught if we don't practice," Colyer said with a laugh.

For two hours, students paired up with seniors to show them how to send emails, retrieve photos from their smart phones and de-bunk access to the Internet.

TECH DAY, 5

1/2

SHERI KAROSICH

A DHS Leadership student assists a senior with his phone on Wednesday at the Tech Day at the Douglas County Community & Senior Center.

TECH DAY

For Leadership Advisors Karen Lamb and Jay Frey, the tech days help emphasize the lessons they are teaching in the classroom.

"This day is a lot about the kids being leaders," Lamb said. "Part of being a leader is being out in the community interacting and bettering it in some way. It is one of the core values we want to instill in our leadership students."

Leadership students Ashley Edwards Jr. and Jarod Endter had just finished helping a senior with their device and were headed to find another senior in need.

"It is really nice to work with the seniors and get them comfortable with technology so they can develop into today's society," Ashley said. "It's pretty great also because we're also learning by teaching and getting an opportunity to master those same skills."

Jarod enjoyed seeing the growth of the seniors and the interaction Tech Day provided.

"I really like to meet the people and ask them questions and get to know them," he said. "I ask them what their coolest story is, and listening to them is great. I get to know them and also get out into the community. I also like to see the progress they make over such a short period of time. It's nice to see the little things that they learn and to see them advance."

High school students helping the seniors in the area is a connection of generations, that to some, seem miles apart.

"This is so beneficial for both generations," Frey said. "It gives everyone a different perspective on things that are worthwhile to see, within our community. It makes that connection that otherwise may not be there."

2/2

Library offering free digital learning classes

Free digital learning classes are planned at @ Two Digital Learning Center at the Carson City Library. Register at the library or at www.carsoncitylibrary.org/use/two-classes.

Introduction to PowerPoint will be from 3 to 4 p.m. Nov. 5.

Computers for beginners will be from noon to 1 p.m. Nov. 10.

How to make flyers in Word will be from 3 to 4 p.m. Nov. 12.

Using the Foundation Directory Online will be from 6 to 7 p.m. Nov. 17.

Using resume templates will be from 3 to 4 p.m. Nov. 19.

A session about web browsing will be from 3 to 4 p.m. Nov. 24.

Record-Courier

Friday, November 27, 2015

COMMUNITY

shirt sales
rary looks to raise funds
urchase bookmobile
Page 10

Bookmobile wheels are rolling

by Sarah Hauck
shauck@recordcourier.com

Since being chosen as the new library director nearly a year ago, Amy Dodson wanted to make sure the library was accessible to everyone in expansive Douglas County.

With a goal of incorporating a bookmobile into the library's arsenal, Dodson has gotten the wheels turning figuratively, and literally.

"We want to be able to reach those patrons who don't have transportation to the library, for whatever reason," Dodson said. "Douglas County is a huge county and transportation can be a real issue for some people. Those people are going to benefit the most from the bookmobile."

Since September The Library Foundation has been heading the fundraising efforts for the $250,000 needed to purchase and customize the bookmobile.

Through private donors, the Fortnightly Club and local organizations, the effort has raised $68,000; with an idea in place to help raise the missing funds.

"One of our foundation members came up with the idea for the T-shirt," Dodson said. "We thought having the high school design the T-shirts would be a wonderful idea. All of the designs turned out so great."

The foundation voted on five designs created by students of the Douglas High School screen printing class, and then decided on a single design sporting a Minion driving a van.

SARAH HAUCK

T-shirts are on sale to help raise the remaining funds needed to purchase and customize a bookmobile that will serve Douglas County.

The T-shirts are currently for sale at the library, with all money going towards the bookmobile fund.

"These T-shirts are a great way to raise not only funds, but awareness as well," Dodson said.

The library hopes to be able to purchase the bookmobile sometime next year and have it out on its first excursion several months after.

In a short period, the bookmobile's fund has risen to a level that Dodson credits to the foundation and community.

"We have really amazing people in the community that really want to support us," she said. "They want to help us get this bookmobile. I've been really impressed with Douglas County and the way this fundraising has been such a grass roots effort."

YOU CAN HELP

Donations can be made and t-shirts purchased at the library located at 1625 Library Lane, Minden. Donations can also be mailed to Douglas County Public Library, P.O. Box 337, Minden, NV 89423.

part of the library's family, there will be a schedule it will follow, which may include stops at senior centers, schools and events.

The "library on wheels" will be fully functioning, Dodson hopes, with computers to check out materials, create library cards as well as, potentially, for patron use.

"Mobile service is so important right now," she said. "Everything is mobile; you can take anything with you. This bookmobile will help carry out the message that a library is not just a building full of books anymore. We are, in fact, a learning facility. I don't care what people check out, whether it be a magazine, a book, a video, I just want to see people using the library."

The delivery-style van will hold 3,000 items and will be customized to the library's needs and specifications.

"This is something I think we've needed for years now," Dodson said. "I think the library is something everyone deserves to be able to use. I am excited to be able to provide it to everyone."

T-shirts are available for sale at the library at 1625 Library Lane in Minden.

Adult t-shirts are $20 and youth shirts are $12.

Donations may be made to the foundation by stopping by the library, or mailing them to Douglas County Public Library, P.O. Box 337,

Online tool allows county residents to suggest budget

Staff Reports

The number of Douglas County residents attending budget hearings, who don't actually work for the government, can typically be counted with the fingers on one hand.

A means to increase that participation is underway now on the county's website, where residents can suggest budget priorities.

Douglas County is inviting residents to use an online tool to provide input to help the county manage its checkbook.

Residents can go to the county's site at http://www.douglascountynv.gov and click on the link on the front page through Dec. 21.

The tool allows visitors to allocate $500 among six areas identified in the county's strategic plan as priorities.

They include:

- Safe Community
- Economic Vitality
- Financial Stability
- Infrastructure
- Natural Environment, Cultural Heritage and Quality of Life
- Organizational Sustainability

Using this tool residents can show the county what they think is important by:

- Spending money on a result – the County should continue to provide services to support that result.
- Spending no money on result – the County should not continue to provide services to support that result.

There is a short and a long version of the checkbook tool, which is part of Douglas County's Priority Based Budgeting process.

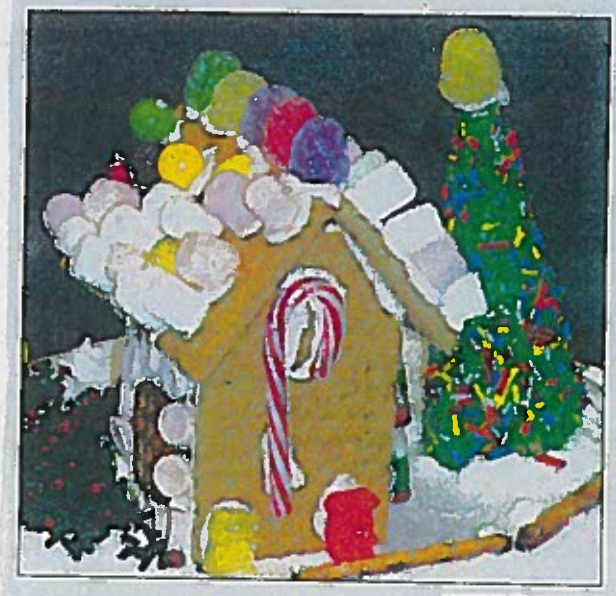
Douglas County is the first county in the nation to implement priority based budgeting, which was adopted as a leading practice in local government by the Alliance for Innovation and the International City-County Management Association.

The county and public will not be able to see the names of individual participants unless the participant chooses to display their name, county spokeswoman Melissa Blosser said.

Residents who do not have internet access may obtain access at either the Zephyr Cove or Minden branches of the Douglas County Public Library.

Rec-Courr Fri 11/27/15

Record-Courier, Sun., 12/6/15



SPECIAL TO THE R-C

An example of a gingbread house to be made Dec. 18.

Library morphs into gingerbread construction zone

Staff Reports

Sweets will be featured at the Douglas County Public Library in Minden 4 p.m. Dec. 18.

Miss Carol will be on hand to help children build gingerbread houses using graham crackers and candies.

Gingerbread house building is for children from ages 5 to 11 years.

Space is limited; sign-up by Dec. 15.

Supplies will be provided by the Friends of the Douglas County Public Library.

The library is located at 1625 Library Lane.

For more information visit douglas.lib.nv.us, or call 782-9841.

AUTHOR SHARE

SPECIAL TO THE R-C

Author Laura McBride spoke at the Douglas County Public Library Nov. 21 in support of her book "We Are Called to Rise", the selection for NV Reads 2015. Copies of "We Are Called to Rise" are available for loan from the Minden and Zephyr Cove libraries. They will remain on the New Arrivals shelves through February 2016.

Martha Redbone and her band appears at local elementary schools

Staff Reports

On Nov. 12 and 13 Martha Redbone and her band presented assemblies at Gardnerville and Minden elementary schools teaching students about Native American words, poetry and other music.

Students sang along with a Choctaw song and listened to songs based on poetry by English poet William Blake.

The Redbone Roots assemblies at Gardnerville and Minden elementary schools were sponsored by the Carson Valley Arts Council with financial support by the Nevada Arts Council, National Endowment for the Arts, WESTAF and donations from Carson Valley Arts Council Friends and supporters.

The Redbone Roots Projects concluded their time in the Valley with a concert on Nov. 13.

The concert was the second in the CVAC's 2015-2016 concert series.

The next concert in the series is country singer Annie Bosko.

CVAC volunteers are needed to help coordinate and host future assemblies.

Contact the CVAC office at 782-8207 for more information about volunteering and future music workshops.

The next workshop will be 3:30 p.m. Jan. 22 at the CVIC Hall with Bosko, for middle and high school youth.

Registration for the Bosko workshop is $10 for students or $40 for adults.

Workshop registration includes a concert ticket for 7 p.m. Jan. 22 at CVIC Hall in Minden.

SPECIAL TO THE R-C

Martha Redbone and Gardnerville Elementary School students after her workshop on Nov. 12.

UPCOMING CONCERTS

Annie Bosko- Jan. 22
Dust Bowl Revival - Feb. 19
Run Boy Run- April 22

For Information call 782-8207 or email info@cvartscouncil.com.

To register for the workshop send your name, address, phone and email with registration check payable to CVAC or drop off at the CVAC office.

Pre-registration is required and is due by Jan. 21.

Opinion

Thanks for supporting book sale

Editor:

The Douglas County Public Library's book sale Nov. 13-15 at Carson Valley United Methodist Church made $4,119.85 in book sales, there were $460 in bookmobile fundraising T-shirts sold and the Friends of the Library gained many new members. All proceeds of the sale go to library programs and projects.

This sale was the collaboration of library staff, library volunteers (including Teen Advisory members), the young people and staff of China Springs Youth Camp, Minden Rotary Club members, community volunteers, and members of the Friends of the Douglas County Public Library and the Douglas County Public Library Foundation.

As a result of the Friends and the Foundation combining forces to help run and share expenses for library book sales, this volunteer-run event raised about 10 times more money for the library than previous sales. Thank you, volunteers, for making the big sale a success.

Thank you to office manager Len Frueh, Pastor Tony Hoefner and the congregation of Carson Valley United Methodist Church in Gardnerville for providing the church's activity hall and facilities for the book sale. Your generosity and community spirit is very much appreciated.

Thank you to Trader Joe's for donating handy shopping bags for the book sale.

Most of this season's sale items were books, audio books, CDs and DVDs donated to the library by the community. So thank you, Carson Valley, for supporting the library and attending the Douglas County Public Library's biannual book sales. The next sale is May 13-15, 2016, at the CVIC Hall in Minden.

Sharlene Irete
Douglas County Public Library Foundation

Wendy Moss
Friends of the Douglas County Public Library

Library hosts family movie night

Staff Reports

The Douglas County Public Library continues its First Saturday of the Month Family Movies on Saturday.

"A Dennis the Menace Christmas" will be shown from 2 to 3:30 p.m. in the library meeting room.

The movie and popcorn are free.

The Minden Library is located at 1625 Library Lane.

■ Tshirts are on sale for the bookmobile fund.

Adult tshirts are $20 and youth shirts are $12.

■ Sweets will be featured at the Douglas County Public Library in Zephyr Cove Dec. 12.

Miss Carol will be on hand to help children build gingerbread houses using graham crackers and candies.

Families can create a fun, edible craft to take home.

Children ages 5 to 11 years may attend.

Space is limited. Sign-up by Dec 9.

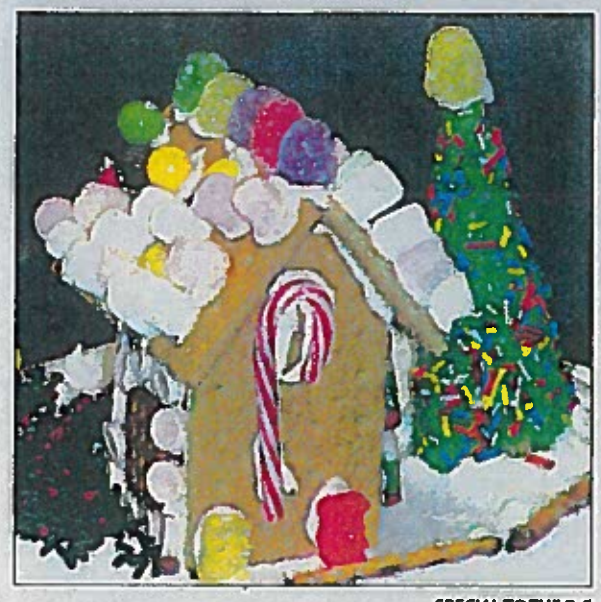
Supplies will be provided by the Friends of the Douglas County Public Library.

The Zephyr Cove library is located at 233 Warrior Way in Zephyr Cove and can be reached call 775-588-6411.

For more information visit Facebook and Twitter, douglas.lib.nv.us, or call 782-9841.

12/2/15
R-C

RC Sunday 12/6/15



SPECIAL TO THE R-C

An example of a gingbread house to be made Dec. 18.

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Gingerbread house building is for children from ages 5 to 11 years.

Space is limited; sign-up by Dec. 15.

Supplies will be provided by the Friends of the Douglas County Public Library.

The library is located at 1625 Library Lane.

For more information visit douglas.lib.nv.us, or call 782-9841.

HOLIDAY EVENTS

■ The Dayton Valley Library's Santa Photo Shoot will be from 4 to 6 p.m. Saturday at the Dayton Community Center on Pike Street. Attendees are asked to bring in a nonperishable food item in exchange for a photo with Mr. and Mrs. Clause. Holiday crafts will be available, as well as hot chocolate and other treats and a raffle of gift baskets. Call John Hartley at 701-260-5479.

Winter break Lego challenge returns

Staff Reports

Following a library tradition of encouraging children to come into the library over the winter break, Douglas County Public Library is hosting their Lego Building Challenge.

Children are encouraged to use their Lego or Duplo bricks and elements to build a toy or game.

Creations should be brought to the Minden or Zephyr Cove libraries between Dec. 14 and noon Jan. 2.

Lego prizes will be awarded to the first- and second-place winner in each age category.

Children and adults may participate; one entry per person.

Children under age four must use Duplo bricks.

Winners of the contest will be announced Jan. 13.

The Lego Building Challenge is sponsored by the Friends of Douglas County Public Library.

Both branches of the library are participating in the challenge.

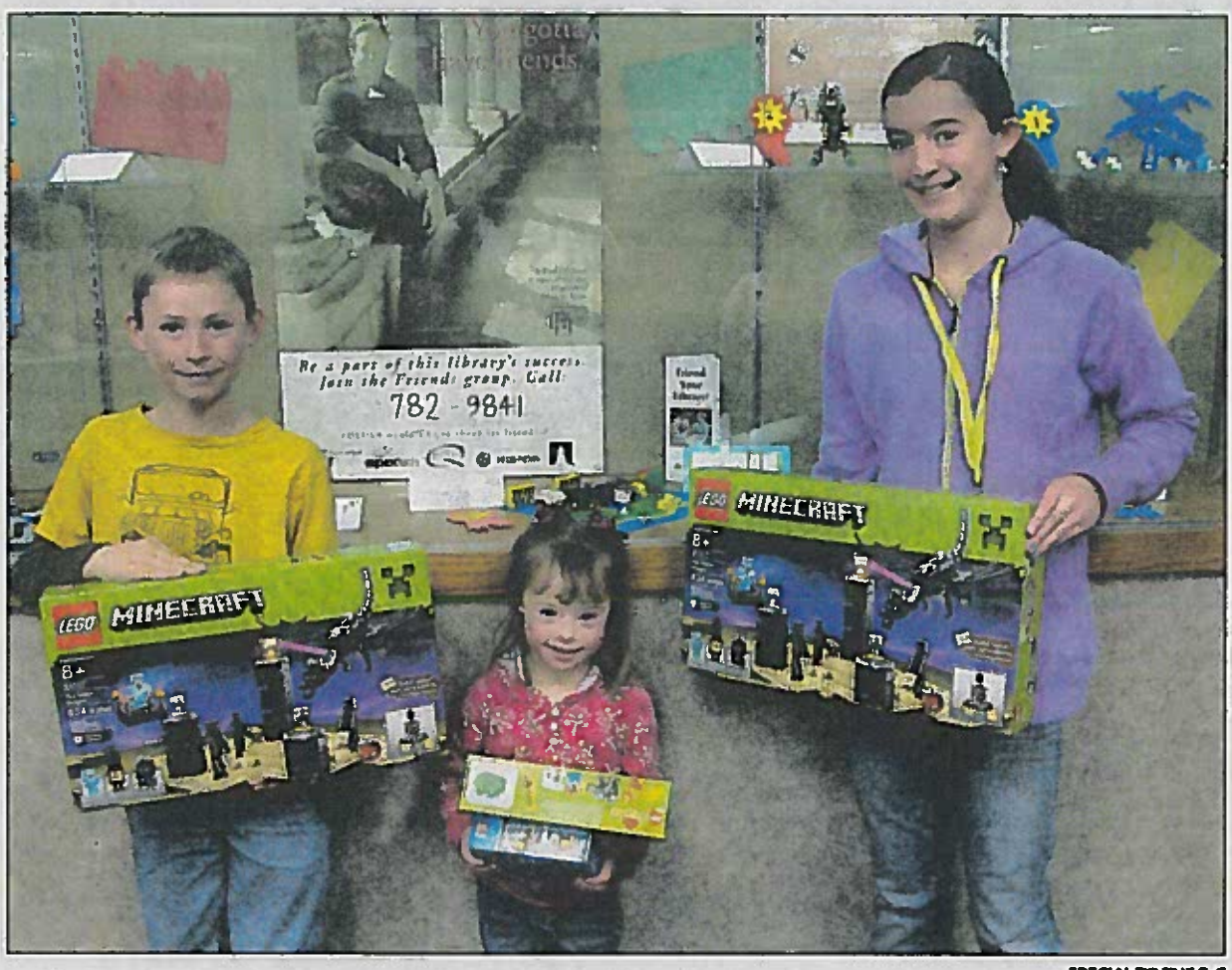
Winning entries will be displayed at the Minden library through Jan. 30.

Complete rules and entry form are available at the Minden and Zephyr Cove libraries and online at douglas.lib.nv.us.

SPECIAL TO THE R-C

Gabe Finley was the second-place winner for the 13 and up category last year.

Record-Courier, Sun., 12/6/15



SPECIAL TO THE R-C

Elijah, 9, left, placed first, Lisa, 4, placed fourth, and Amianna, 12, placed first in the library's Winter Brick Building Challenge last year. All three winners are from the Weller family.

Library hosts Lego challenge build day

Staff Reports

Douglas County Public Library is hosting a Lego building day for children interested in entering the annual Winter Break Building Challenge.

For the children that may not have Legos of their own, the library's Lego build day will provide the Legos and space for imaginations to expand.

At 10:30 a.m. Saturday the library will be open for children to come in and build an original toy or game.

Use the library's supply of Lego or Duplo bricks or bring your own.

The library will have entry forms on hand to fill out the enter creations into the contest.

Prizes will be awarded to the first and second place winner in each age category.

Children and adults may participate; one entry per person.

IF YOU GO

What: Lego build day
When: 10:30 a.m. Saturday
Where: Minden library, 1625 Library Lane

Children under age 4 must use Duplo bricks.

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The Lego Building Challenge is sponsored by the Friends of Douglas County Library.

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The Douglas County Public Library is located at 1625 Library Lane in Minden and 233 Warrior Way in Zephyr Cove.

For more information visit Facebook, douglas.lib.nv.us, or call 782-9841.

Inside Scoop

775-782-5121, ext 215 | editor@recordcourier.com

IN THE SPOTLIGHT

Elks Bingo

Tahoe Douglas Elks hosts bingo today at the lodge, 1227 Kimmerling Road, Gardnerville. Doors open at 5:30 p.m. Warm ups 6:30, regular games 7 p.m. Cover all Jackpot Progressive at $1,199 with 54 or less numbers. The Power Ball jackpot is $50. Concessions available. Coffee, pretzels free. Must be 21 to participate. Information, 265-5120 or 267-1362.

Gingerbread House

Douglas County Public Library hosts gingerbread house building 4 p.m. today at the Minden Library, 1625 Library Lane. For children ages 5-11. Space is limited; sign up by Tuesday. Supplies provided by Friends of the Douglas County Public Library. Information, douglas.lib.nv.us or 782-9841.

Linda wanted to highlight that this piece ran after the deadline date.

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Blood Drive
Piper Family hosts blood drive 10 a.m.-2:30 p.m. Saturday at Minden Town Hall, 1604 Esmeralda Ave., Minden. Appointments, information, www.bloodhero.com use sponsor code Piper or call Danielle, 901-2818.

Library Legos
Douglas County Public Library hosts Winter Break Building Challenge 10:30 a.m. Saturday at the library, 1625 Library Lane, Minden. Children can use library's Legos to build then turn in entry for contest. Winners announced Jan. 13. information, Facebook, douglas.lib.nv.us or call 782-9841.

Cruz Visit
Rafael Cruz, father of presidential candidate Ted Cruz, will visit Valley Christian Fellowship, 1 p.m. Saturday. The church is located at 1352 Highway 395, Gardnerville. information, 265-4100.

YAH Bingo
Young at Heart hosts community bingo Sunday, at the Douglas County Community & Senior Center, 1329 Waterloo Lane, Gardnerville. Doors open 11 a.m., early bird games 1 p.m., regular games 1:30 p.m. Progressive jackpot $400 with 52 numbers. Information, 783-6455 or 267-4897.

775-782-5121, ext 215 | editor@recordcourier.com

Community leaders on hand to celebrate reading

Special to the Nevada Appeal

Bordewich Bray Elementary School celebrated Fall Reading Week Nov. 16-20 to promote literacy in the home, at school, and in the workplace.

Michele Cacioppo's kindergarten class named its week Read to Succeed week. One of her students, Everett Hogan, 5, contacted his "friends" in the community to see if they would be willing to come and read to his class and talk about how they use reading in their professions. Hogan dictated an email to his mother inviting the community leaders, and all responded.

"Everett loves Carson City. He makes a point to visit the offices in the Capitol to say hello to people, he brings donuts to the governor and sheriff's department. He finds the leaders of our community at public events, like the Nevada Day Parade or the CCSO Extreme Motor Officer Challenge and talks to them. So, when Mrs. Cacioppo said she wanted guest readers, Everett was on it," said Hogan's mother, Ashley Hogan.

Everett invited Lt. Gov. Mark Hutchison, Sen. Ben Kieckhefer, Mayor Bob Crowell, Sheriff Ken Furlong, and Superintendent of Carson City Schools Richard Stokes. Each guest read one of their favorite children's books and held a class discussion about how reading was important to their jobs. The kindergarten students were able to ask questions and have a little fun with each guest.

When asked about why he decided to invite Carson City community leaders to come and read to his class, Hogan replied, "Mrs. Cacioppo is the best teacher and wanted people to come and read to us. I know some people who read all the time in their jobs, so I thought I would invite them. I am happy they all came and can't wait to read to them in March."

COURTESY

Lt. Gov. Mark Hutchison celebrates Fall Reading Week at Bordewich Bray Elementary School.

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It's True: Books Do Make You Smarter

By NOAH GLICK • DEC 15, 2015

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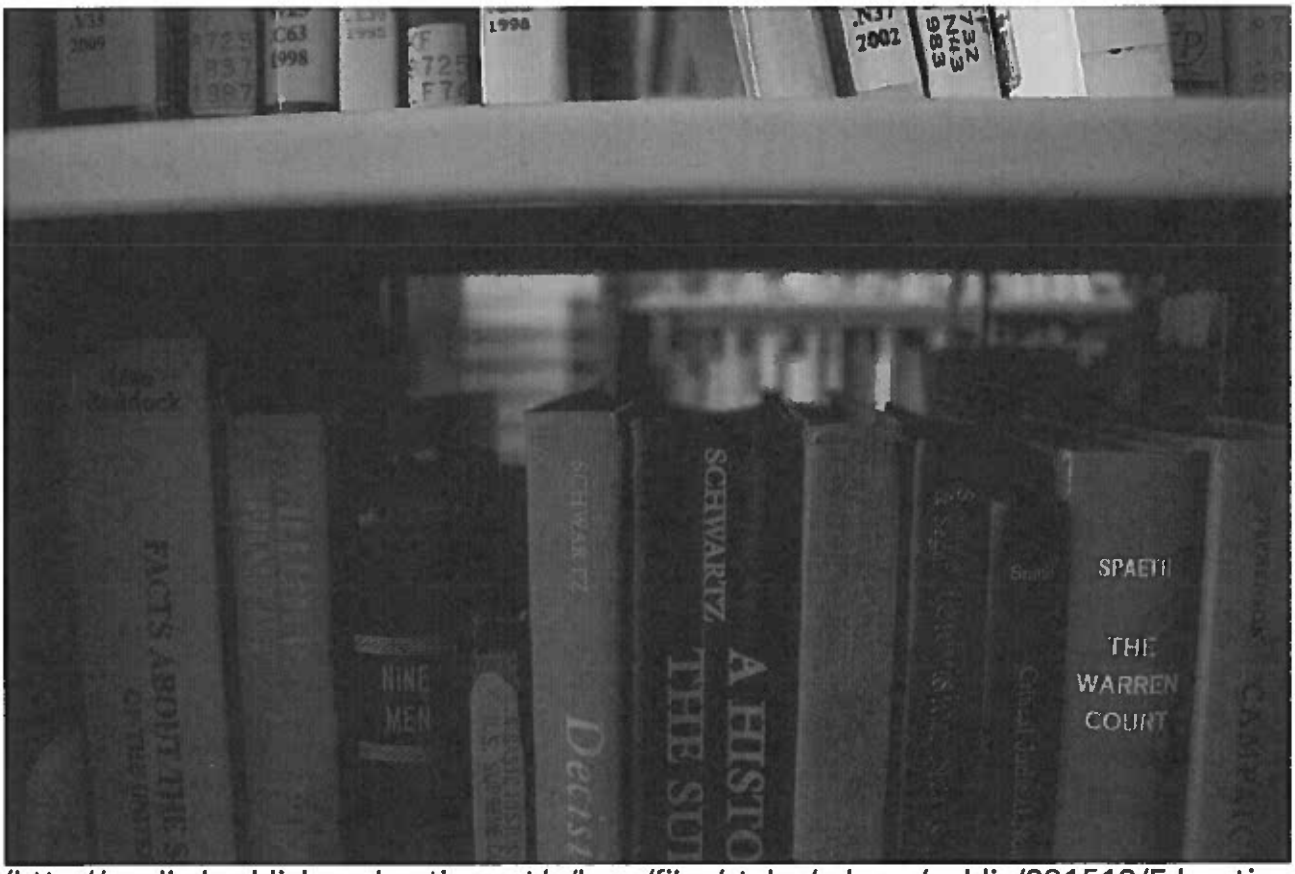

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CREDIT ALEXA ARD

A recent study, conducted in part by University of Nevada, Reno researchers, gives us proof of what we've already long assumed: owning books actually make us smarter. Reno Public Radio's Noah Glick reports.

Listen
1:25

Listen to the story.

For this study (http://sf.oxfordjournals.org/content/92/4/1573.full.pdf+html), researchers analyzed standardized test scores of children in 42 different nations, and learned that kids who have books at home do better on tests, regardless of their country's development, political history or ideology.

Mariah Evans is a professor of sociology at UNR and one of the main researchers. She says the most positive outcomes were found among the most disadvantaged children.

"The crucial differences are way at the bottom. So the difference between a home that has two books and a home that has three books in it is a big difference," Evans says. "And the other thing is they matter especially for parents with little education. If your parents didn't go very far in school, each additional book is associated with a bigger gain in achievement."

Evans says that with a study this large, she couldn't get all her questions into the research. She still doesn't know if certain types of books can make a difference, like biographies versus comic books. And it's not yet clear if parents reading books with their children actually helps improve academic scores.

Yet, even without these details, Evans says having kids access books early on is the best way to guarantee they don't fall behind.

"We don't have a lot of programs that really work very well for severely disadvantaged children," Evans explains. "So, engaging with the reading, and getting the books in their hands and helping them learn to think and talk about them is very important."

Evans says she hopes her research can help improve academic scores in the U.S. that have stalled in recent years.

TAGS: EDUCATION (/TERM/EDUCATION-0) LITERACY (/TERM/LITERACY) UNR (/TERM/UNR)

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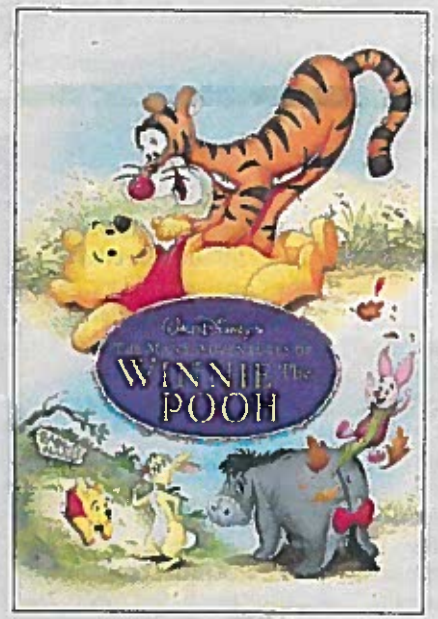

Library family movie features classic bear

Staff Reports

The Douglas County Public Library continues its First Saturday of the Month Family Movies.

"The Many Adventures of Winnie the Pooh" will be shown 2-3:15 p.m. Saturday in the library meeting room.

The movie and popcorn are free.

First Saturday Afternoon Movies is sponsored by the Friends of the Douglas County Public Library.

The Minden Library is located at 1625 Library Lane.

WINNIE THE POOH
What: First Saturday of the Month family movie
When: 2-3:15 p.m. Saturday
Where: Douglas County Public Library, 1625 Library Lane, Minden

For more information find the library on Facebook and Twitter, visit douglas.lib.nv.us or call 775-782-9841.

■ The Douglas County Public Library will be closed Friday for New Year's. The library will close at 5 p.m. on Thursday and will resume their regular schedule 10 a.m. on Saturday. Information, Facebook, www.douglas.lib.nv.us or 782-9841.

■ Creations for the annual Winter Break Lego Building Challenge are due by noon Saturday.

Lego or Lego Duplo bricks and elements are to be used to build a toy or game.

Lego prizes will be awarded to the first and second place winner in each age category. Children and adults may participate; one entry per person. Children under age four must use Duplo bricks. Winners of the contest will be announced on Jan. 13.

The Lego Building Challenge is sponsored by the Friends of Douglas County Library. Both branches of the library are participating in the challenge. Winning entries will be displayed at the Minden library through Jan. 30.

Complete rules and entry form are available at the Minden and Zephyr Cove libraries and online at douglas.lib.nv.us.

■ Dog Day Afternoon Reading PAWS will return to the library 3:30-5 p.m. Wednesday. For more information call 782-9841 or douglas.lib.nv.us.

Summer Reading

Program Workshop

Planning SRP in 2016?
Applying for a SRP Subgrant in 2016?
Need some fresh ideas for programming?

Join us!

Review of CSLP
Betsy Johnson

- Manual usage
- Upstart
- PSA and image usage

LSTA Information
Robbie DeBuff

- Discussion about application, evaluation, and reimbursement processes
- Conversation about timelines
- Fiscal responsibility

Paseo Verde Library, 280 S Green Valley Pkwy, Henderson, NV
Wednesday, February 10, 2016 at 10:00 am—1:00 pm

Churchill County Library, 507 S Maine St, Fallon, NV
Thursday, February 11, 2016 at 9:00 am—12:00 pm

Douglas County Library, 1625 Library Ln, Minden, NV
Thursday, February 11, 2016 at 2:00 pm—5:00 pm

Nevada State Library Archives
Public Records

INSTITUTE of Museum and Library SERVICES

collaborative
summer library program

From: PublicFax Server A (GM1) [mailto:aserver@faxvend.com]
Sent: Friday, January 01, 2016 12:47 AM
To: Mary Wood <mwood@douglas.lib.nv.us>
Subject: Quarterly Public FAX24 for Douglas County Public Library

ACTIVITY REPORT FROM: 10/1/2015 TO: 12/31/2015 Douglas County Public Library

Invoice	Date	Month	Loc ID	Location	Fax Cards	Credit Cards	CC Sales	Commissions
64244	10/31/2015	October	0582	Douglas County Public Library	0	12	$49.47	$0.00
65152	11/30/2015	November	0582	Douglas County Public Library	0	14	$72.44	$1.12
66065	12/31/2015	December	0582	Douglas County Public Library	0	20	$63.41	$0.67
TOTAL		**4-th Quarter**	**0582**	**Douglas County Public Library**	**0**	**46**	**$185.32**	**$1.79**