

MEETING MINUTES OF THE DOUGLAS COUNTY
PARKS & RECREATION COMMISSION

Meeting minutes of the Douglas County Parks & Recreation Commission held on February 2, 2016 at the Douglas County Community & Senior Center, 1329 Waterloo Lane, Gardnerville, NV 89410.

I Opening: The meeting was called to order by Chairman Lang at 6:00 PM.

Members Present: Debra Lang, Cherise Smith, Kelly Gardner, Celeste Pierini, Gary Dove, Thomas Moore, Meghan Kelly

Members Absent: None

County Board of Commissioners Present: None

Staff Members Present: Scott Morgan, Brian Fitzgerald, Travis Lee, Peter Knight, Ryan Stanton, Liz Baumgartner

II. Election of Officers

Before the election of officers was entertained, Chairman Lang introduced Meghan Kelly to the members of the Parks & Recreation Commission and in turn they introduced themselves to her.

At this time Chairman Lang opened the nominations for Chairperson.

Commissioner Gardner made a motion to nominate Debra Lang as Chair.

The motion was seconded by Commissioner Pierini.

Hearing no other nominations, nominations were closed. A vote on the nomination was:

Ayes: Lang Smith, Gardner, Pierini, Dove, Moore, Kelly

Nays: None

Absent: None

Chairman Lang opened nominations for Vice Chair. After some discussion Chairman Lang nominated Cherise Smith as Vice Chair.

The nomination was seconded by Commissioner Gardner.

Hearing no other nominations, the nominations were closed.

A vote on the nomination was:

Ayes: Lang Smith, Gardner, Pierini, Dove, Moore, Kelly

Nays: None

Absent: None

III. Approval of the agenda for February 2, 2016.

Commissioner Moore made a motion to approve the agenda for February 2, 2016.

The motion was seconded by Commissioner Dove.

The votes were:

Ayes: Lang Smith, Gardner, Pierini, Dove, Moore, Kelly

Nays: None

Absent: None

IV. Approval of previous meeting minutes from December 1, 2015.

Commissioner Dove made a motion to approve the previous meeting minutes from December 1, 2015,

The motion was seconded by Commissioner Smith.

The votes were:

Ayes: Lang, Smith, Gardner, Dove, Kelly

Nays: None

Abstention: Pierini, Moore

V. Public Comment

Chairman Lang wished to thank everyone for their hard work, support and attendance of the Parks & Recreation Commission and further welcomed new member Meghan Kelly to the Parks & Recreation Commission.

VI. Administrative Agenda

a) Discussion and Possible Action: Appointment to the Douglas County Community Services Foundation.

Before opening nominations, Commissioner Gardner thanked Commissioner Dove for his attendance and participation in the Foundation. The thank you was further echoed by Chairman Lang.

Commissioner Gardner made a motion to appoint Commissioner Dove to the Douglas County Community Services Foundation.

The motion was seconded by Commissioner Smith.

The votes were:

Ayes: Lang Smith, Gardner, Pierini, Dove, Moore, Kelly

Nays: None

b) Discussion and Possible Action: By-law Review.

After a brief discussion on the by-laws no recommended action for changes was made.

No action taken.

c) Discussion and Possible Review of Title 13 of the Douglas County Code.

Director Morgan along with Operations Chief Fitzgerald and Superintendent Knight reviewed Title 13 of the Douglas County Code.

Staff was recommending no changes but wished to review the document. A brief discussion regarding dogs and areas where they are permitted occurred the throughout the Parks & Recreation Commission.

Chairman Lang announced her support to have all park facilities designated as no smoking.

No action taken.

d) Discussion Only. Review of the Landscape and Maintenance District 1 Monterra cost to Douglas County Parks department.

Parks Superintendent Knight reviewed the cost to provide maintenance to the Monterra commons area all along Buckeye and Heybourne Road.

Several questions arose regarding why the County entered into the landscape assessment district with a private developer. These were answered by Director Morgan who stated that the development chose not form a Homeowners Association and chose to form an assessment district to have their common area maintenance performed by either a governmental agency or a private vendor administered through a governmental agency.

Chairman Lang asked why the Town of Minden did not choose to enter into the assessment district maintenance for this property.

Director Morgan stated that because Douglas County is doing median maintenance directly adjacent to much of the common area it only made sense to carry on the maintenance.

Superintendent Knight reviewed the costs and was recommending no change saying that the costs are being adequately covered by the assessment district.

No action taken.

VII. Public Comment

Operations Chief Fitzgerald reported on Budget Kickoff. He also reported that Skate night has been attracting over 400 participants, the Father-Daughter Dance had over 900 participants, the new preschool in the new Community

Center would be opening on Feb 16th and that we are exploring a start date for Archery Tag.

Commissioner Pierini asked if there is ever a need for an archery range.

Superintendent Knight stated that currently there are allowed archery uses at the shooting range but there are not permanent targets set up.

Administrative Assistant Baumgartner reported on the Buy A Brick activity and the success of the Buy a Brick program.

Parks Supervisor Stanton stated that 38,000 lbs of Christmas trees were ground and delivered to the Bently ranch compost area.

Superintendent Knight updated on the progress of Johnson Lane Park, the opening of the Topaz Lake campground, youth sports starting on February 2nd, and that Douglas County would be renting buoys at the Lincoln Park subdivision for those property owners.

Commissioner Dove announced the fundraising successes of the Foundation and its participation in the Business Showcase.

Commissioner Moore wanted to thank Operations Chief Fitzgerald in the Douglas County School District Strategic Planning session.

Chairman Lang announced various activities by the Carson Valley Visitors Authority including the NASC Sports Commission training which Douglas County staff will be participating in.

VIII. Adjournment

The meeting was adjourned at 7:28 PM.