

Minden Branch:  
1625 Library Lane  
Minden, NV 89423  
P: 775.782.9841  
F: 775.782.5754



Lake Tahoe Branch:  
233 Warrior Way  
Zephyr Cove, NV 89448  
P: 775.588.6411  
F: 775.588.6464

P.O. Box 337 • Minden, NV 89423

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February 17, 2016

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **February 23, 2016** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items **For Possible Action** will include a Public Comment period.

## AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Election of Chairperson and Vice Chairperson of Library Board of Trustees for 2016. This item was tabled at the January 26, 2016 meeting.

3. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

4. For possible action. Approval of the minutes of the January 26, 2016 regular meeting.

5. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 5a.

- a. For possible action. Approval of Gift Fund claims
  - i. January / February 2016

6. List of evaluations completed.

- a. Bates

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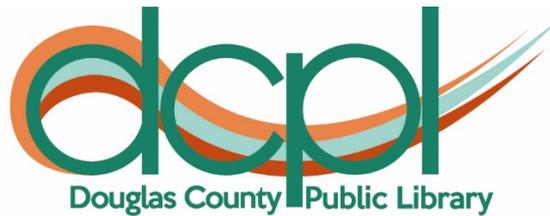
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7. Presentation. Presentation on Room Tax Fund, and Fiscal Year 2016-17 Budget and Cost Allocations.  
[Discussion]
  - a. Scott Morgan, Director of Douglas County Community Services
8. Review of Douglas County Budget Process and Deadlines for FY 2016-17 Budget [Discussion]
  - a. Submission of Department budget – March 7, 2016
  - b. Submission of Capital Improvement Budget – March 7, 2016
  - c. Budget Hearings – April 4 & 5, 2016 and May 2 & 3, 2016
9. Review of Budget Performance Report summary and Gift Fund summary:
  - a. 1/31/2016
  - b. Augmentations February 8, 2016
10. Douglas County Manager's Office.
  - a. Larry Werner will begin serving as County Manager on March 7.
11. Nevada State Library, Archives, and Public Records (NSLAPR).
  - a. Jeff Kintop, current Nevada Archivist, will serve as Acting State Librarian.
12. For possible action. Discussion on change to hours of service at Lake Tahoe Branch Library.
  - a. Proposal to change hours to meet policy requirements and staffing needs
13. Monthly Report. [Discussion]
  - a. Friends / Foundation
    - i. Friends Monthly Board Meeting – March 14, 2016
    - ii. Foundation Board Meeting – May 4, 2016
  - b. Completed Library Programs
  - c. Current / Planned Library Programs
  - d. Usage statistics
14. Public comments and discussion.

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15. For possible action. Adjournment.

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According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove  
Douglas County Courthouse  
Minden Post Office  
Zephyr Cove Post Office  
<http://douglas.lib.nv.us>  
<https://notice.nv.gov>

Supporting material for the meeting is available at the Circulation Desk, Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager  
Douglas County Public Library  
1625 Library Lane, Minden, NV 89423  
775-782-9841  
[kmunson@douglas.lib.nv.us](mailto:kmunson@douglas.lib.nv.us)

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before February 23, 2016 for arrangements.