



Director's Monthly Report July & August 2016

1. Update on staff position vacancies. Interviews have been completed with candidates for the two open Librarian positions: a Youth Services Librarian for the Minden location and a Library Supervisor for the Lake Tahoe branch. Many excellent applicants were interviewed by phone. Those groups of people were then narrowed down to the top three candidates for each position. Many of these librarians are from out of state. These candidates were interviewed in Minden and Lake Tahoe libraries on August 22, 23, and 24. We will be making offers to the selected individuals by the beginning of September.
2. Summer Reading Program. The 2016 SRP with the sports theme of "On Your Mark, Get Set, Read" was a great success! Thanks to generous volunteers, donors, and our outstanding team of employees, it was one of our best summers ever. More than 850 children and teens registered for the program. From the kickoff event on June 14, to the final magic show on July 27, children, teens, and parents have enjoyed a fun-filled summer at the Library. It is noteworthy that the program was so wonderful this year while Maria Pearson (the Youth Services library technician) led the program on her own and made it fantastic for patrons and staff alike. The library staff was equally exceptional in support of Maria's efforts, though we were significantly shorthanded.
3. Douglas County. On August 4, the County Commissioners approved the MOU related to the Labor Agreement between the County and the Douglas County Employees Association. This authorized a one-time payment of \$513.08 per employee during the next regular pay period, and a 1.5% raise on the employee's anniversary date. The non-represented employees received similar benefits.

The Commissioners also approved the extension of Larry Werner's contract as County Manager to December 2017.

4. Update on shelf repairs. The reference shelves were repaired July 14. The carpenter reinforced middle sections, and books were shifted to redistribute the weight for each shelf. This work should solve the problem and last for a few years.
5. Nevada Library Association. Plans are underway for the 2017 NLA and MPLA joint conference in 2017. Every state in the Mountain Plains Library Association take s turns hosting the annual conference, and 2017 is Nevada's year. The conference will be held in Lake Tahoe at the Hard Rock Hotel & Casino in October.

DOUGLAS COUNTY PUBLIC LIBRARY
Statistical Report
FY 2015-2016

Year-To-Date

May 2016

	Minden	Tahoe	Total	Minden	Tahoe	Total
Items Checked Out/Renewed	152,686	8,996	161,682	13,617	923	14,540
Electronic Checkouts	9,817	-	9,817	886	-	886.00
New Cards Issued	1,351	92	1,443	157	12	169
Library Visits	93,729	12,613	106,341	8,535	1,205	9,740
Meeting Room Use	239	34	273	24	5	29
Meeting Attendance	2,868	438	3,306	288	51	339
Pine Nut Room Use	98	-	98	15	-	15
Pine Nut Room Attendance	490	-	490	75	-	75
Children's Programs	223	42	265	19	5	24
Children's Program Attendance	4,532	899	5,431	191	43	234
Teen Programs	23	-	23	4	-	4
Teen Program Attendance	393	-	393	84	-	84
Total Programs	274	43	317	27	5	32
Total Program Attendance	6,963	941	7,904	1,354	43	1,397
Inventory	107,764	26,854	134,618	107,764	26,854	134,618
Patrons	28,832	3,647	32,479	28,832	3,647	32,479
Interlibrary Loans Requested	532	40	572	54	9	63
Interlibrary Loans Loaned	185	3	188	20	1	21
Internet Use	11,096	1,093	12,189	964	88	1,052
ADA-pc use	170	4	174	5	-	5
Homebound Patrons	21	-	21	21	-	21
Homebound Checkouts	1,909	-	1,909	166	-	166
Receipts:						
Reimbursement:						
Lost, Copier, PCR	8,813.65	240.40	9,054.05	478.67	-	478.67
Gift Fund:						
Book Sales/Donations	21,856.96	712.90	22,569.86	789.48	-	789.48

There was
 \$0
 deposited
 for DLT in
 May

DOUGLAS COUNTY PUBLIC LIBRARY
Statistical Report
FY 2015-2016

Year-To-Date

June 2016

	Minden	Tahoe	Total	Minden	Tahoe	Total
Items Checked Out/Renewed	168,856	10,273	179,129	16,170	1,277	17,447
Electronic Checkouts	10,812	-	10,812	995	-	995
New Cards Issued	1,511	115	1,626	160	23	183
Library Visits	103,494	14,184	117,677	9,765	1,571	11,336
Meeting Room Use	262	38	300	23	4	27
Meeting Attendance	3,144	475	3,619	276	37	313
Pine Nut Room Use	109	-	109	11	-	11
Pine Nut Room Attendance	545	-	545	55	-	55
Children's Programs	247	42	289	24	-	24
Children's Program Attendance	5,234	899	6,133	702	-	702
Teen Programs	24	-	24	1	-	1
Teen Program Attendance	398	-	398	5	-	5
Total Programs	303	43	346	29	-	29
Total Program Attendance	7,730	941	8,671	767	-	767
Inventory	107,814	26,798	134,612	107,814	26,798	134,612
Patrons	28,983	3,669	32,652	28,983	3,669	32,652
Interlibrary Loans Requested	580	51	631	48	11	59
Interlibrary Loans Loaned	221	9	230	36	6	42
Internet Use	11,958	1,218	13,176	862	125	987
ADA-pc use	175	4	179	5	-	5
Homebound Patrons	20	-	20	20	-	20
Homebound Checkouts	2,105	-	2,105	196	-	196
Receipts:						
Reimbursement:						
Lost, Copier, PCR	9,570.29	268.00	9,838.29	756.64	27.60	784.24
Gift Fund:						
Book Sales/Donations	22,878.81	832.95	23,711.76	1,021.85	120.05	1,141.90

Useful Use May 2016					
DLT		DCL			
Internet		Internet	ADA		
Internet & Office	81	Internet & Office	770	Extended use	5
Large Print (LP)	7	Large Print (LP)	56	Restricted LP	0
		15-minute Internet & Office	98		
		Word processing	40		
Total	88	Total	964	Total	5

DOUGLAS COUNTY PUBLIC LIBRARY
Statistical Report
FY 2016-2017

Circulation	Year-to-Date			July 2016		
	Minden	Tahoe	Total	Minden	Tahoe	Total
Items Checked Out/Renewed	14,751	1,212	15,963	14,751	1,212	15,963
eCheckouts			939			939
New Cards Issued	128	18	146	128	18	146
Patrons	27,378	3,392	30,770	27,378	3,392	30,770
Library Visits	8,842	1,754	10,595	8,842	1,754	10,595
Inventory	108,172	26,747	134,919	108,172	26,747	134,919
Interlibrary Loans Requested	58	10	68	58	10	68
Interlibrary Loans Loaned	30	-	30	30	-	30
Homebound Patrons	19	-	19	19	-	19
Homebound Checkouts	137	-	137	137	-	137
Database Sessions			2,981			2,981
Services	Minden	Tahoe	Total	Minden	Tahoe	Total
Meeting Room Use	31	4	35	31	4	35
Meeting Room Attendance	372	82	454	372	82	454
Pine Nut Room Use	5	-	5	5	-	5
Pine Nut Room Attendance	25	-	25	25	-	25
Kids' Programs	28	2	30	28	2	30
Kids' Program Attendance	1,508	83	1,591	1,508	83	1,591
Teen Programs	1	1	2	1	1	2
Teen Program Attendance	125	4	129	125	4	129
Adult Programs	2	-	2	2	-	2
Adult Program Attendance	31	-	31	31	-	31
Total Programs	31	3	34	31	3	34
Total Program Attendance	1,664	87	1,751	1,664	87	1,751
Outreach	-	-	-	-	-	-
Public Computer Use	805	101	906	805	101	906
ADA-pc Use	8	-	8	8	-	8
Wireless Use			1,486			1,486
Volunteers	64	1	65	64	1	65
Volunteer Hours	322	6	328	322	6	328

Useful Use July 2016

DLT		DCL			
internet		internet		ADA	
Internet & Office	96	Internet & Office	638	Extended use	8
Large Print (LP)	5	Large Print (LP)	60	Restricted LP	0
		15-minute Internet & Office	81		
		Word processing	26		
Total	101	Total	805	Total	8

DCL Item Circulation By Collection fy 2015-2016

7/1/2015 - 6/30/2016

Minden Library

	Items	Checkouts	Renewals	Total Renewals and Checkouts
<None>	646	788	20	808
Adult Audiobook	3,857	13,259	1,884	15,143
Adult Biography	691	1,436	215	1,651
Adult CD Non-Fiction	2	2	1	3
Adult DVD	2,284	12,056	824	12,880
Adult Fiction	13,226	36,554	4,106	40,660
Adult Magazines	1,250	2,794	13	2,807
Adult Music	980	2,745	202	2,947
Adult Non-Fiction	7,429	12,965	2,791	15,756
Adult Oversize	2	2	-	2
Adult Reference	12	12	-	12
Adult Spanish	38	63	8	71
Adult Video	22	84	8	92
Children's Audiobook	374	1,041	149	1,190
Children's Biography	282	484	71	555
Children's DVD	1,051	4,527	588	5,115
Children's Fiction	3,308	10,633	1,653	12,286
Children's Leap Pad	24	76	15	91
Children's Magazines	120	257	3	260
Children's Music	122	485	77	562
Children's Non-Fiction	4,152	9,846	1,280	11,126
Children's Oversize	77	124	23	147
Children's Spanish	77	107	15	122
Children's Video	6	42	1	43
China Spring Boys	1	1	-	1
China Spring Girls	3	4	-	4
Computer Disc	2	3	2	5
Easy Reader	1,105	6,322	670	6,992
Equipment	67	591	121	712
Exam Books	31	53	16	69
Large Print	3,171	9,146	720	9,866
Mobile Devices	18	78	6	84
Nevada	270	369	67	436
Picture Books	3,857	16,352	1,362	17,714
Professional Collection	5	5	-	5
Video Games	20	75	2	77
Young Adult	1,523	4,646	615	5,261
Young Adult Graphic Novel	569	1,703	117	1,820
Young Adult Magazines	44	82	1	83
Total For Organization:	50,618	149,812	17,646	167,458

DLT Item Circulation By Collection fy 2015-2016

7/1/2015 - 6/30/2016

Lake Tahoe Branch Library

	Items	Checkouts	Renewals	Total Renewals and Checkouts
<None>	62	63	6	69
Adult Audiobook	290	404	80	484
Adult Biography	56	62	8	70
Adult DVD	302	566	75	641
Adult Fiction	1,677	2,611	501	3,112
Adult Magazines	78	89	-	89
Adult Music	171	257	36	293
Adult Non-Fiction	618	725	177	902
Adult Reference	5	5	-	5
Adult Spanish	1	2	1	3
Adult Video	4	15	1	16
Children's Audiobook	15	18	1	19
Children's Biography	10	11	3	14
Children's DVD	114	174	20	194
Children's Fiction	558	680	85	765
Children's Magazines	4	5	-	5
Children's Music	16	24	-	24
Children's Non-Fiction	498	661	89	750
Children's Oversize	13	19	-	19
Children's Spanish	6	7	-	7
Children's Video	1	2	-	2
Computer Disc	1	1	-	1
Easy Reader	209	324	33	357
Equipment	17	26	2	28
Large Print	207	271	27	298
Mobile Devices	4	7	1	8
Nevada	46	52	12	64
Picture Books	1,107	1,584	167	1,751
Video Games	2	2	-	2
Young Adult	167	206	50	256
Young Adult Graphic Novel	16	17	8	25
Total For Organization:	6,269	8,890	1,383	10,273