



This is only an **ACTION FROM AGENDA**. The official minutes must be submitted to the Minden Town Board for their approval.

MINDEN TOWN BOARD

September 7, 2016

5:30 P.M. CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE: Held

PUBLIC COMMENT: Held

APPROVAL OF AGENDA: Approved

APPROVAL OF MINUTES: August 3, 2016, Board Meeting Approved

ACKNOWLEDGEMENT OF GIFTS: None

EMPLOYEE AWARD Dan Kistler, Maintenance Supervisor: Award given

BOARD MEMBER REPORTS: Reported

CONSENT AGENDA FOR POSSIBLE ACTION:

1. Approval of the August 2016 financial report including claims paid July 22, 2016 through August 25, 2016 for fiscal years 2016 and 2017.
2. Approval of a request by Main Street Minden for a fall Main Street Minden Event on October 15, 2016. Approval of this request would include the Town waiving fees associated with street closure, use of the CVIC Hall and/or Minden Park, and use of Town equipment. Town approval will also include closure of Esmeralda Avenue between Fifth Street and Fourth Street, and Fifth Street from the alley between Mono Avenue and Esmeralda Avenue from 11:00 am through 9:00 pm on the day of the event. **Consent Agenda approved**

ADMINISTRATIVE AGENDA:

1. For possible action: Discussion and possible action to provide input to Douglas County regarding the 2017 Master Plan update as it pertains to the Minden/Gardnerville Community Plan. Appearance by Candace Stowell, Senior Associate with Wells Barnett Associates, LLC. **Presented**
2. Not for possible action: Presentation only regarding Marijuana Legislation Initiative Question #2 and the possible impact to Douglas County. Presentation by Partnership for Community Resources. Presentation does not reflect any particular stance of the Town Board or any individual Board Member, and the presentation does not preclude participation of or future presentation by any individual or group with views which oppose those of the presenting group. Appearance by a designated representative of the Partnership of Community Resources. **Presented**
3. For possible action: Discussion and possible action to provide direction to Town Staff regarding a presentation by Town Staff of the status of the Park Heritage Ranch Supplemental Irrigation Wells and a series of temporary applications, (Application Numbers 86380T, 86381T, 86382T, 86383T, 86384T, 86385T, 86386T, 86387T) by Park Ranch Holdings, LLC, A Nevada Limited Liability Company for permission to change points of diversion and places of use of waters of

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the State of Nevada heretofore appropriated. Possible action may include direction to Town Staff to advise the State Engineer of the potential impact of these applications on Minden municipal wells and formally request that the temporary applications be approved, approved with conditions postponed or denied. Appearance by Bruce Scott, Principal Engineer Resource Concepts Incorporated and consultant on behalf of the Town of Minden. **Approved.**

4. For possible action: Discussion and possible action to recommend to Douglas County approval, approval with conditions, continuance or denial of Development Applications DA 16-038 and DA 16-039 containing requests by Park Ranch Holdings, LLC for amendments to the Douglas County Master Plan reflecting: removal of receiving area for the TRE Holbrook Junction Community Plan parcels with replacement master plan designations consistent with the current zoning of the parcels; amend the master plan zoning for the Minden/Gardnerville Community Plan parcels; extend the community plan and urban service area boundaries, and realign Muller Parkway. The subject property in the application is comprised as follows: Twenty-five (25) parcels totaling 1,104 acres located east of US Highway 395 bounded by The Ranch at Gardnerville and Chichester Estates to the south, the Virginia Ditch to the east; Stockyard Road to the north; and Heybourne Road, Monterra Phase 2 (pending) and The Ranch at Garnerville (pending) to the west. The project area is within the South, Central and North Agriculture Community Plan Area with existing land use designations of Agriculture, Industrial, Receiving Area, and Rural Residential. Appearance by Rob Anderson and Keith Rueben, RO Anderson Engineering. **Denied**
5. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny request to partner with CGI Communications, Inc. to create a series of professionally produced online videos to highlight the Town of Minden and to authorize the Town Manager to execute and agreement for the same on behalf of the Town in a format acceptable to Town Counsel. Appearance by Jenifer Davidson, Town Manager. **Denied**
6. For possible action: Discussion and possible adopt, adopt with conditions continue or deny revised Capacity Charges for the Town of Minden Retail Water System as recommended in the Retail Water System Capacity Charges and Rates Study prepared by Municipal Financial Services and accepted by the Town in February of 2016. Jenifer Davidson, Town Manager. **Approved**
7. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a bid for the 2016 Alley Retail Line Replacement Project from Sierra Nevada Excavation in the amount of \$483,055.00 with the project total not to exceed the budgeted amount. Appearance by JD Frisby, Superintendent of Public Works. **Approved**
8. For possible action: Discussion and possible action to direct staff in relation to Staff Reports. Discussion shall include a Staff Report on the activities, progress on or status of assigned tasks and projects, or general information regarding operations and projects related to trash, retail and wholesale water service, and other functions of the Town of Minden. Appearance by Jenifer Davidson, Town Manager, and JD Frisby, Superintendent of Public Works. **Report given; Board direction to staff.**

PUBLIC COMMENT: Held

ADJOURNMENT 8:44 P.M.