

October 18, 2016

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on **Tuesday, October 25, 2016** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items **For Possible Action** will include a public comment period.

## AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

3. For possible action. Approval of the minutes of the September 27, 2016 regular meeting.

4. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 4a.

- a. For possible action. Approval of Gift Fund claims
  - i. September/October 2016

5. Review of Budget Performance Report summary and Gift Fund summary.

- a. 9/30/2016 [Discussion]

6. For possible action. Discussion and possible action to INCREASE amount of Gift Fund approval threshold for Director Amy Dodson to \$3000.

7. For possible action. Discussion and possible action to approve closure of Minden Library on Saturday, December 24, 2016. Government holiday closure this year is for Monday, December 26, 2016.
8. Update on professional Library Conferences. [Discussion]
  - a. Nevada Library Association Conference October 17-19
  - b. Mountain Plains Library Association Conference October 20-22
9. Review of expiring Board terms [Discussion]
  - a. Barb Wilson – expiring 12/31/16; 8 years.
  - b. Possible applicants for position.
10. For possible action. Update to 2011-2020 Long Range Plan.
  - a. Discussion of possible Goal 1 and Goal 2 objectives for 2017.
  - b. Review/amend the proposed 2017 objectives.
  - c. New 2017 objectives must be adopted by November 22 meeting.
11. Annual performance evaluation of Library Director. [Discussion]
  - a. A packet of information has been distributed to each Trustee and presented for discussion.
  - b. Performance evaluation will be conducted at the November 22 regular meeting.
12. Monthly Report. [Discussion]
  - a. Friends / Foundation
    - i. Friends Monthly Board Meeting – November 14, 2016
    - ii. Foundation Board Annual Meeting – February 15, 2017
  - b. Completed Library Programs
  - c. Current / Planned Library Programs
  - d. Usage statistics
13. Public comments and discussion.
 

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14. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Lake Tahoe  
Douglas County Courthouse  
Minden Post Office  
Zephyr Cove Post Office  
<http://douglas.lib.nv.us>  
<https://notice.nv.gov>

Supporting material for the meeting is available at the Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager  
Douglas County Public Library  
1625 Library Lane, Minden, NV 89423  
775-782-9841  
[kmunson@douglas.lib.nv.us](mailto:kmunson@douglas.lib.nv.us)

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before October 25, 2016 for arrangements.