



This is only an **ACTION FROM AGENDA**. The official minutes must be submitted to the Minden Town Board for their approval.

## **MINDEN TOWN BOARD**

**January 4, 2017**

**5:30 P.M. MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE: Held**

**PUBLIC COMMENT: Held**

**APPROVAL OF AGENDA: Approved**

**APPROVAL OF MINUTES: December 7, 2016 Board Meeting. Approved**

**ACKNOWLEDGEMENT OF GIFTS: No gifts to acknowledge.**

**BOARD MEMBER REPORTS: Reported**

### **CONSENT AGENDA FOR POSSIBLE ACTION:**

1. Approval of the December 2016 financial report including claims paid November 25, 2017 through December 22, 2016 for fiscal year 2017.
2. Approval of a request by the Family Support Council of Douglas County for the Town of Minden to sponsor the Amateur Barbeque Cook-Off (also known as Chillin' and Grillin') on July 8, 2017. Approval of this request would include waiving fees associated with street closure and use of the CVIC Hall Kitchen on July 7<sup>th</sup> and 8<sup>th</sup>, and providing Town Staff support for the event. Town approval will also include closure of 5<sup>th</sup> Street from Mono Avenue to Esmeralda Avenue and Mono Avenue between 5<sup>th</sup> Street and 6<sup>th</sup> Street from 6:00 a.m. to 9:00 p.m. Saturday July 8, 2017.

### **ADMINISTRATIVE AGENDA:**

1. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request to recommend to Douglas County that the Transportation Plan be revised to designate the extension of Ironwood Drive as a local road. Possible action may also include directing staff to provide a letter of support on behalf of the Town Board of the goals and vision of the Family Support Council and the Dean Seeman Foundation in a format acceptable to Town Counsel. Appearance by Steve Decker, Executive Director of the Family Support Council and Judy Keele, Trustee of the Dean Seeman Foundation. **Continued**
2. Not for possible action: Presentation by Main Street Minden to the Minden Town Board on the financial status, overall progress to date, and future plans of the Main Street Minden Program. Appearance by Connie Billington, Executive Director, Main Street Minden. **Report given**
3. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request by Town Staff in consultation with Christine Fixman Landscaping to remove and replace various landscape elements including trees, shrubs and other landscape

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materials in and around Minden Park. Discussion may include designating a portion of the landscape maintenance budget for the project. Appearance by Jenifer Davidson, Town Manager, and Christine Fixman, Christine Fixman Landscaping. **Approved**

4. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request by Town Staff in consultation with Christine Fixman Landscaping to remove and replace various landscape elements including trees, shrubs and other landscape materials in planters and tree-wells along Esmeralda Avenue between 5<sup>th</sup> Street and 4<sup>th</sup> Street. Discussion may include designating a portion of the landscape maintenance budget for the project. Appearance by Jenifer Davidson, Town Manager, and Christine Fixman, Christine Fixman Landscaping. **Approved.**
5. For possible action: Discussion and possible action to provide direction to Town Staff regarding the possible expansion of the Minden Park Gazebo project to include all of Minden Park and all or portions of 5<sup>th</sup> Street. Possible action may include directing staff to put together a conceptual design for a courtyard expansion of the Park to include, but not be limited to, permanent/ semi-permanent closing of all or portions of 5<sup>th</sup> Street. Appearance by Jenifer Davidson, Town Manager and JD Frisby, Minden Superintendent of Public Works. **Staff directed to bring back conceptual design.**
6. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request by Town Staff to create a pilot curbside recycling program in coordination with Douglas Disposal and the Town of Gardnerville in a select neighborhood of the Town of Minden. Appearance by Jenifer Davidson, Town Manager. **Approved**
7. For possible action: Discussion and possible action to review and adopt, adopt with conditions, continue or deny the revised Town of Minden Public Works Department Employee Clothing Policy. Appearance by Jenifer Davidson, Town Manager and JD Frisby, Minden Superintendent of Public Works. **Approved**
8. For possible action: Discussion and possible action to direct staff in relation to Staff Reports. Discussion shall include a Staff Report on the activities, progress on or status of assigned tasks and projects, or general information regarding operations and projects related to trash, retail and wholesale water service, and other functions of the Town of Minden. Appearance by Jenifer Davidson, Town Manager, and JD Frisby, Superintendent of Public Works. **Report given, no action.**
9. For possible action: Discussion and possible action to provide direction to Town Staff regarding Town Staff report on a bill(s) or bill draft request(s) (“BDR”) listed on the Nevada Legislature website (<http://www.leg.state.nv.us/Session/79th2017/>) for the 79<sup>th</sup> (2017) Nevada Legislative which may affect the Town of Minden or its Board. Appearance by Jenifer Davidson, Town Manager. **Report given, no action.**

**PUBLIC COMMENT: Held**

**ADJOURNMENT: 7:49 PM**