

Minden Branch:
1625 Library Lane
Minden, NV 89423
P: 775.782.9841
F: 775.782.5754



Lake Tahoe Branch:
233 Warrior Way
Zephyr Cove, NV 89448
P: 775.588.6411
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P.O. Box 337 • Minden, NV 89423

douglas.lib.nv.us

January 18, 2018

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **January 23, 2018** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled for consideration. All items **For Possible Action** will include a Public Comment period.

AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Election of Chairperson and Vice Chairperson of Library Board of Trustees for 2018.
3. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.
4. For possible action. Approval of the revised minutes of the October 31, 2017 regular meeting.
5. For possible action. Approval of the minutes of the November 28, 2017 regular meeting.
6. Consent Calendar.
Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 6a.

- a. For possible action. Approval of Gift fund claims
 - i. November / December 2017 / January 2018
- 7. Annual County Budget. Discussion of annual budget process. Amy Dodson and Larry Werner. [Discussion]
 - a. Operating Budget (Salaries, Benefits, Services & Supplies)
 - b. Capital Budget
- 8. Review of FY 17-18 Capital Improvement Projects. [Discussion]
 - a. Douglas County's allocation of CIP 2018-22
- 9. Review of Budget Performance Report summary and Gift Fund summary. [Discussion]
 - a. 11/30/2017
 - b. 12/31/2017
 - c. Ending Fund Balance FY 16-17
 - d. Augmentations submitted January 2018
- 10. Library staff changes and recruitment. Discussion of recent staff resignation and update on recruitments. [Discussion]
- 11. Update on Bookmobile Project. [Discussion]
 - a. Discussion of donation from Minden Rotary Club Foundation.
 - b. Update on bookmobile.
 - c. Bookmobile Planning Committee.
- 12. Update of RFID Progress. [Discussion]
- 13. Updates to 2011-2020 Long Range Plan. Revised 2018 objectives, adopted by email vote on December 28, 2017. [Discussion]
- 14. Director meetings with Library Trustees. Discussion of meetings requested by the Director. [Discussion]
- 15. Monthly Report. Discussion]
 - a. Friends / Foundation
 - i. Friends Annual Meeting – January 27, 2018
 - ii. Friends Board Monthly Meeting – February 12, 2018
 - iii. Foundation Annual Meeting – February 28, 2018
 - b. Completed Library Programs
 - c. Current / Planned Library Programs
 - d. Usage statistics

16. Public comments and discussion.

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17. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove
Douglas County Courthouse
Minden Post Office
Zephyr Cove Post Office
<http://douglas.lib.nv.us>
<https://notice.nv.gov>

Supporting material for the meeting is available at the Circulation Desk, Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
kmunson@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before January 23, 2018 for arrangements.

DOUGLAS COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

A quorum or greater number of Library Board Trustees may be gathering at any or all of the following organizations' meetings during the months of January / February 2018. At these meetings, the Library Board of Trustees is in attendance to observe the proceedings of the organization and to participate in discussions to the extent allowed by the organization.

These organizations may not have posted a formal agenda for their meetings. The Library Board of Trustees present at the meeting will take no action relevant to the Douglas County Public Library.

Friends Annual Reception	1/27/18	11:00 AM	Minden Library
Friends of the Library	2/12/18	4:00 PM	Minden Library
Second Wednesday Book Group	2/14/18	5:00 PM	Minden Library
Library Foundation Annual Meeting	2/28/18	10:30 AM	Minden Library

This notice was posted at the following locations prior to meeting days:

Douglas County Libraries - Minden and Zephyr Cove
Douglas County Courthouse
Minden Post Office
Zephyr Cove Post Office