

January 19, 2017

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **January 24, 2017** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items **For Possible Action** will include a Public Comment period.

AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Election of Chairperson and Vice Chairperson of Library Board of Trustees for 2017.

3. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

4. For possible action. Approval of the minutes of the November 22, 2016 regular meeting.

5. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 5a.

a. For possible action. Approval of Gift fund claims

i. November / December 2016 / January 2017

6. Library Staff changes. Discussion of recent staff retirement and recruitment process.
[Discussion]
7. Update on Bookmobile Project fundraising. Discussion of donation from City National Bank.
[Discussion]
8. For possible action. Review and update of proposed changes to WORK WEEK AND HOLIDAYS POLICY. Last update 2013.
9. Annual County Budget. Discussion of audit and ending fund balance of library funds.
[Discussion]
10. Review of Budget Performance Report summary and Gift Fund summary:
 - a. 11/30/2016
 - b. 12/31/2016
 - c. Augmentations for February 2017
[Discussion]
11. Monthly Report. [Discussion]
 - a. Friends / Foundation
 - i. Friends Annual Meeting – February 4, 2017 (new date)
 - ii. Friends Board Monthly Meeting – February 13, 2017
 - iii. Foundation Annual Meeting – February 15, 2017
 - b. Completed Library Programs
 - c. Current / Planned Library Programs
 - d. Usage statistics
 - e. Facility work
12. Public comments and discussion.

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13. For possible action. Adjournment.

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According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove
Douglas County Courthouse
Minden Post Office
Zephyr Cove Post Office
<http://douglas.lib.nv.us>
<https://notice.nv.gov>

Supporting material for the meeting is available at the Circulation Desk, Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
kmunson@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before January 24, 2017 for arrangements.