



Douglas County

911 EMERGENCY SERVICES

An Accredited Center of Excellence

Ron Sagen - Director

911 Surcharge Advisory Committee

Meeting Minutes

Wednesday, March 21st, 2018

Board of County Commission Chambers
1616 8th Street
Minden, NV 89423

Members in Attendance:

Bruce Beamer, Chairman
Bobbi Thompson, Member
Christine Mills, Member
David Brady, Member

1. Call to Order

Meeting was called to order by Chairman Bruce Beamer at 10:02 hours, Member Johnson was absent.

2. Public Comment (No Action)

Director Sagen introduced Ariane Walter, the new Administrative Assistant of the 911 Emergency Services. Each Board member at the meeting introduced themselves to Walter.

No further public comment; public comment is closed.

3. For Possible Action. Approval of the Agenda.

Chairman Beamer called for a motion to approve the agenda. Member Thompson made a motion to approve and was seconded by Member Brady. The motion was passed unanimously.

4. For Possible Action. Approval of Minutes from December 20th, 2017 meeting.

Chairman Beamer asked the Board members if they had an opportunity to review the minutes; and if there are any changes, concerns or issues? Member Brady questioned if

the word “quasi” was the correct word in the sentence located under Item #5, third paragraph of the minutes; and Member Thompson pointed out that DDA Rosser’s first name was spelled incorrectly. Chairman Beamer requested a motion to approve the minutes as corrected. Motion to approve by Member Brady and seconded by Member Thompson. Motion passed unanimously.

5. For Possible Action. Election of Chairperson for Calendar Year 2018.

There was a Motion by Chairman Beamer to elect a chairperson for calendar year 2018. Member Brady motioned to elect Beamer and was seconded by Member Thompson. Motion passed unanimously. Beamer was elected as Chairperson. There were no public comments on the nomination.

6. For Possible Action. Election of Vice-Chairperson for Calendar Year 2018.

Chairman Beamer requested a Motion to elect a vice-chairperson for calendar year 2018. Member Brady motion to elect Member Thompson and was seconded by Member Mills. Motion passed unanimously. Member Thompson was elected Vice-Chairperson. There were no public comments on the nomination.

7. For Discussion Only. Distribution and discussion of the Nevada Open Meeting Law Manual (OML), Twelfth Edition, January 2016.

Vice-Chair Thompson requested to know if there were any changes to the last OML manual dated January 2016. DDA Rosser stated that there were no changes to the 2016 OML manual, but that there have been pertinent AG Opinions since its release; she will research and notify the Board members of any pertinent AGOs.

8. For Discussion Only. Review of proposed budget for Fiscal Year 2018 – 2019.

Director Sagen provided the current proposed budget for FY 2018 – 2019. He will present the proposed budget to the BOCC on April 2nd at 1700 hours. Also, there were discussions with the Board members regarding the separation of the 911 surcharge and the communications budgets. Member Brady emphasized that this might help the County Commissioners to better understand the funding between the two budgets. Director Sagen responded by explaining he will provide a visual presentation to the County Commissioners showing the separation of the two budgets and to show the supplemental funding by the communication budget to the 911 surcharge budget.

Member Thompson inquired if the communications department will have any capital plans in the near future. Director Sagen stated none at this time.

9. For Discussion Only. Status of installation of the VESTA 9-1-1 system proved by AT&T.

Kent Ames, AT&T representative, provided a briefing on the status of the VESTA 911 phone system. Discussions between Kent Ames and the Board members regarding the technical enhancements on the system were discussed via a telephone conference call.

Below is Kent Ames' briefing on the status of the VESTA 911 phone system:

AT&T is working to upgrade the current AT&T Hosted Sentinel Patriot 911 phone system to a New AT&T Hosted VESTA 911 phone system. The VESTA system is the next generation of the existing system. This system is hosted within AT&T facilities where the serving system is already installed, ready to deliver the solution over a data network. The new Data network has been ordered and is in progress. AT&T is also in progress of provisioning new 911 trunks to the host for delivery of 911 calls to the system. Dispatcher training is tentatively scheduled for late June however final dates have yet to be confirmed. It is expected that the new system will be in service later this summer 2018.

AT&T is also working with (TCC) Text Control Center provider WEST Safety Services to deliver Text to 911 messages into the AT&T Hosted VESTA. This will provide Douglas County the option to receive text to 911 messages integrated into the new VESTA 911 system. Pricing for this additional service has not been presented to Douglas County. This recurring services pricing should be delivered within the next two months.

10. For Discussion only. Staff Report:

- a. Center telephone statistics for last quarter**
- b. Center staffing situation and indicators.**

Director Sagen provided statistics for the previous quarter and verbal statistics for calendar year 2017. Member Brady requested that the statistics for the last three years appear at all future meetings. Director Sagen acknowledged the request and will provide the last three years statistics in future meetings.

Director Sagen also provided the current staffing and continuous issues of inadequate staffing of the 911 communication center.

11. Public Comments (no action).

Chairman Beamer asked for public comments. There were none.

12. Adjourn

Chairman Beamer requested a Motion to adjourn the meeting of March 21, 2018. Motion was made by Member Brady and seconded by Member Thompson. All in favor of adjournment; none opposed.

Meeting was adjourned at 10:46 am.