



**Resolution 2024R-053**

**Administrative Division (775-782-6200 #6)**

<b>Resolution 2024R-053 Section II - Administrative Division Miscellaneous Administrative Fees</b>	<b>Fee \$</b>	<b>Tech Fee \$ (4%)</b>	<b>Total Fee \$</b>
The fee for a <b>PUBLIC RECORDS REQUEST</b> is the cost of ink, toner, paper, media and postage for providing a copy of any public record. Pursuant to NRS 239.054, additional fees shall apply if the request pertains to the provision of information from geographic information system, in which case the reasonable cost(s) related to the following shall be charged: gathering and entry of data into the system; maintenance and updating of the database; hardware; software; quality control; and consultation with personnel. <No Change to this fee - Fee based on the actual cost of request>	Cost of ink, toner, paper, media and postage	-	Cost of ink, toner, paper, media and postage
<b>Administrative Service Fee (A-101)</b> - required if the processing of any application requires that the County procure outside consulting or other professional services. The applicant shall reimburse the County for all costs incurred plus equal to ten percent (10%) of the cost. <No change to this fee>	<b>Cost Incurred + 10%</b>	-	<b>Cost Incurred + 10%</b>
<b>Financial Security Agreements</b>	\$543.00	-	\$543.00
<b>Financial Security Agreements</b> - If the county must draw on the security, an additional fee shall be charged per draw.	\$204.00	-	\$204.00
<b>Technology Fee</b> (4% will be applied to each component of each permit, plan review, development application, land division application, additional inspection, additional review or other submission processed by Community Development) - (Shall <u>not</u> be applied to water rights application) <No change to this fee>	-	<b>4%</b>	-

**Planning Division (775-782-6200 #4)**

<b>Resolution 2024R-053 Section III - Planning Division Zoning Permits</b>	<b>Fee \$</b>	<b>Tech Fee \$ (4%)</b>	<b>Total Fee \$</b>
Abandonment of Right of Way	\$2,242.00	\$89.68	\$2,331.68
Abandonment <i>Administrative</i> (Public Utility)	\$833.00	\$33.32	\$866.32
Annexation (town Annexation process to BOCC)	\$718.00	\$28.72	\$746.72
Certified Site Document Review (NND A)	\$598.00	\$23.92	\$621.92
Density Bonus Agreement	\$5,436.00	\$217.44	\$5,653.44
Development Agreement - plus costs for outside consulting or other professional services required by the Director.	\$5,176.00	\$207.04	\$5,383.04
Design Review - Major (DR)	\$2,933.00	\$117.32	\$3,050.32
Design Review - Minor / Hillside Development	\$543.00	\$21.72	\$564.72
Design Review - Minor / Accessory Dwelling / Container Review	\$395.00	\$15.80	\$410.80
Design Review - Minor / Renewable Energy System**	\$409.00	\$16.36	\$425.36
Gaming District Overlay	\$6,524.00	\$260.96	\$6,784.96
Maintenance District - Title 20.470	\$5,436.00	\$217.44	\$5,653.44



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Master Plan Map Amendment (MPMA) - No fee for Douglas County agencies	\$7,840.00	\$313.60	\$8,153.60
Master Plan Text Amendment (MPTA) - No fee for Douglas County agencies	\$7,840.00	\$313.60	\$8,153.60
<u>Mixed-Use Commercial/Planned Development</u> (not involving a TSM or variance request) Base fee	\$6,524.00	\$260.96	\$6,784.96
<b>plus</b> A1\$22 per dwelling unit over 50 units		4%	TBD
<u>Mixed-Use Commercial/Planned Development</u> (involving a tentative subdivision map or variance request)	\$7,840.00	\$313.60	\$8,153.60
Modification to a Conservation Easement	\$1,316.00	\$52.64	\$1,368.64
Modification to the development schedule for a Planned Development	\$918.00	\$36.72	\$954.72
Modification-Major, <u>80%</u> of current application fee (excludes PD, MUC or Specific Plan)	80% of current application fee	4%	TBD
Modification -Minor	\$680.00	\$27.20	\$707.20
Planning Division Review of Building Plans (\$59 Single Family) x Building Modification area (sq ft)	\$59.00	\$2.36	\$61.36
Planning Division Review of Building Plans (\$239 Com/Ind/MF) x Building Modification area (sq ft)	\$239.00	\$9.56	\$248.56
<u>Pre-Application</u> (The fee will be used to offset any future application fee, if submitted within 12 months of the submittal of the pre-app)	\$299.00	\$11.96	\$310.96
Reimbursement Agreement - plus costs for outside consulting or other professional services required by the Director.	\$5,436.00	\$217.44	\$5,653.44
Special Use Permit	\$2,633.00	\$105.32	\$2,738.32
Special Use Permit (Renewable Energy System**)	\$926.00	\$37.04	\$963.04
Specific Plan (Base fee <b>\$7840 + plus \$20</b> per dwelling unit over 50 units)		4%	TBD
Transfer of Development Rights	\$137.00	\$5.48	\$142.48
Variance - Major	\$2,933.00	\$117.32	\$3,050.32
Variance - Minor	\$898.00	\$35.92	\$933.92
Variance to Improvement Standards (with Subdivision or PM) (per item)	\$898.00	\$35.92	\$933.92
Zoning Map Amendment	\$5,925.00	\$237.00	\$6,162.00
(Discounted fee if filed with a MPMA)	\$2,633.00	\$105.32	\$2,738.32
Zoning Text Amendment (No fee for Staff or other Govt Agency)	\$5,925.00	\$237.00	\$6,162.00
<b>TRPA/Tahoe Basin</b>			
Commercial Floor Area	\$803.00	\$32.12	\$835.12
Land Bank Application	\$598.00	\$23.92	\$621.92



<b>Signs/Street Name/Temporary Use</b>			
Sign Review	\$136.00	\$5.44	\$141.44
Master Sign Plan - charged in addition to Sign Review	\$272.00	\$10.88	\$282.88
Sign, Illegal - Impound Fee (collected prior to release)	\$103.00	\$4.12	\$107.12
Sign Permit, Temporary - Annual	\$75.00	\$3.00	\$78.00
Sign Permit, Temporary / "A" Frame, per business	\$75.00	\$3.00	\$78.00
Sign Permit, Temporary / Single Event	\$35.00	\$1.40	\$36.40
Street Name Change (no fee for governmental agency)	\$680.00	\$27.20	\$707.20
Street Name Sign, Single	\$272.00	\$10.88	\$282.88
Street Name Sign, Double, unless provided for as part of a development agreement, required by a condition of approval for any development application, or requested by a governmental agency.	\$340.00	\$13.60	\$353.60
Street Name Sign, Single (existing pole)	\$92.00	\$3.68	\$95.68
Temporary Use Permit	\$237.00	\$9.48	\$246.48
<b>Resolution 2024R-053 Section III - Planning Division Land Division Applications</b>	<b>Fee \$</b>	<b>Tech Fee \$ (4%)</b>	<b>Total Fee \$</b>
Amended Parcel Map	\$1,765.00	\$70.60	\$1,835.60
Amended Subdivision Map	\$3,397.00	\$135.88	\$3,532.88
Boundary Line Adjustment	\$1,185.00	\$47.40	\$1,232.40
Division of Land into Large Parcels, Tentative *NRS 278.4713.1( c ) ~ Charge no more than \$750 per NRS	\$750.00	\$30.00	\$780.00
Division of Land into Large Parcels, Final (To BOCC)	No Fee	No Fee	No Fee
Lot Consolidation/Reversion to Acreage	\$1,185.00	\$47.40	\$1,232.40
Map Merger/Re-Subdivision (Subdivision)	\$5,096.00	\$203.84	\$5,299.84
Tentative Parcel Map	\$2,718.00	\$108.72	\$2,826.72
Final Parcel Map	\$918.00	\$36.72	\$954.72
Tentative Subdivision Map (Base \$5096.00 fee plus \$20 per d/u over 50 units) +4%		\$0.04	TBD
Final Subdivision Map	\$1,324.00	\$52.96	\$1,376.96
<b>Resolution 2024R-053 Section III - Planning Division Miscellaneous Applications</b>	<b>Fee \$</b>	<b>Tech Fee \$ (4%)</b>	<b>Total Fee \$</b>
Appeal of staff decision To Planning Commission (PC)	\$898.00	\$35.92	\$933.92
Appeal PC decision to Board of County Commission	\$1,047.00	\$41.88	\$1,088.88
Planning Commission Determination	\$898.00	\$35.92	\$933.92
Continuance (requested by Applicant prior to noticing being sent)	\$718.00	\$28.72	\$746.72



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Rehearing (by Applicant or other party with standing) or Continuance (requested by Applicant after noticing has been sent) - no fee for staff or another governmental agency.	\$898.00	\$35.92	\$933.92
Time Extension, Administrative (by Applicant)	\$478.00	\$19.12	\$497.12
Time Extension for an Item Requiring a Public Hearing (by Applicant)	\$1,496.00	\$59.84	\$1,555.84
Zoning Determination Letter	\$119.00	\$4.76	\$123.76
Flood Zone Letter	\$119.00	\$4.76	\$123.76
Misc./Additional Planning Services <u>per hour of service</u>	\$62.00	\$2.48	\$64.48
<b>Engineering Division (775-782-6200 #3)</b>			
<b>Resolution 2024R-053 Section IV - Engineering Division General Applications</b>	<b>Fee \$</b>	<b>Tech Fee \$ (4%)</b>	<b>Total Fee \$</b>
Certificate of Amendment	\$308.00	\$12.32	\$320.32
Change Order for SIP (also requires plan review fee and permit fee based on the cost of the added work)	\$359.00	\$14.36	\$373.36
Domestic Well Credit Application and Agreement	\$247	\$9.88	\$256.88
<b>Encroachment Permit</b> (below fees may also be charged when applicable)	\$136.00	\$5.44	\$141.44
Excavation or Direct Burial -\$85 or \$0.11 per linear foot Whichever is greater	\$85 min - TBD	4%	\$85 min - TBD
Street Boring (per bore)	\$59.00	\$2.36	\$61.36
Street Cutting + Pavement Condition Index Fee	\$299	\$11.96	\$310.96
PCI 0-55 (or greater than 15 years) Saw cut L.F. x \$0.60	\$0.60	\$0.02	\$0.62
PCI 56-69 (or 11-15 years) Saw cut L.F. x \$1.20	\$1.20	\$0.05	\$1.25
PCI 70-85 (or 6-10 years) Saw cut L.F. x \$1.80	\$1.80	\$0.07	\$1.87
PCI 86-100 (or less than 5 years) Saw cut L.F. x \$2.28	\$2.28	\$0.09	\$2.37
Driveway Connections	\$60	\$2.40	\$62.40
Concrete Curbs, Gutters, Pads & Sidewalks - \$85 or \$0.06 per square foot whichever is greater	\$85 min - TBD	4%	\$85 min - TBD
Culvert Placement <u>within County Right of Way, private access easements, or other offsite locations</u>	\$60	\$2.40	\$62.40
<b>Road Closure</b> - Includes \$63 Review Fee and \$61 Inspection Fee	\$124	\$4.96	\$128.96
<b>Site Improvement Permit Fee</b> – see from and to list below From \$1 to \$25,000 = 4.92% of the value of work. From \$25,000 to \$100,000 = \$1,230 fee + 3.59% of the value of work in excess of \$25,000. For work over \$100,000 = \$4,820 fee + 1.77% of value of work in excess of \$100,000. <b>Note:</b> Value of work which will be inspected by authorized entity other than Douglas County will not be included in calculating Site Improvement Permit Fee.	TBD - \$1,230 max TBD - \$4,820 max TBD - 4,820 min	4%	TBD - \$1,279.20 max TBD - \$5,012.80 max TBD - \$5,012.80 min



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<b>Site Improvement or Commercial Site Work Plan Review Fee</b> From \$1 to \$100,000: (value of work) X ( 1.575% ). From \$100,001 to \$200,000: \$1,710 + (value of work - \$100,000) X (0.525%). \$200,001 or more: \$2,280 + (value of work - \$200,000) X (0.29%).	TBD - \$1,710 max TBD - \$2,280 max TBD - \$2,280 min	4%	TBD - \$1,778.40 max TBD - \$2,371.20 max TBD - \$2,371.20 min
<b>Subsequent Review - 3rd plan review submittal</b> of Site Improvement Permit (SIP)/Commercial Plan's <b>(4th plan submittal)</b> - 10% of SIP Plan Review Fee or Commercial Building Permit Plan Review will be charged for 4 or more reviews. <b>&lt;No Change to this item&gt;</b>	+ 10% Plan Review Fee	4%	-
Engineering Study/Peer Review - See Administrative Fee A-101	+ 10% Plan Review Fee		
<b>Work Without Construction Permit</b> - (in addition to required application fee)	\$1,371	\$54.84	
<b>Resolution 2024R-053 Section IV - Engineering Division          Flood Plain Development Applications</b>	<b>Fee \$</b>	<b>Tech Fee \$ (4%)</b>	<b>Total Fee \$</b>
FEMA CLOMR/LOMR Peer Review based on actual costs per the fee A-101 Administrative service fee	Actual cost + 10%	4% of fee	TBD
<b>Administrative fee of \$433</b> , the applicant will be required to submit a deposit of thirty-five hundred dollars (\$3,500) with the County. Any additional direct costs in excess of thirty-five hundred dollars (\$3,500) will be invoiced to the applicant. Any remaining funds from the thirty-five hundred dollar (\$3,500) deposit will be returned to the applicant minus the \$433 administrative fee.	\$433	\$17.32	\$450.32
Floodplain Development Review permit	\$299	\$11.96	\$310.96
Letter of Map Revision (LOMR) Review (if Fema approved CLOMR)	\$185	\$7.40	\$192.40
Letter of Map Revision (LOMR) Review (if no CLOMR has been approved by FEMA)	\$433	\$17.32	\$450.32
Conditional Letter of Map Revision for Fill (CLOMR-F)	\$185	\$7.40	\$192.40
Letter of Map Amendment (LOMA)(Only req'd in regulatory Fldwy)	\$185	\$7.40	\$192.40
Letter of Map Revision for Fill (LOMR-F)	\$185	\$7.40	\$192.40
Water Conveyance Advisory Committee ( <b>WCAC</b> ) Review	\$778	\$31.12	\$809.12
*All governmental agencies shall be allowed a seventy-five percent (75%) reduction in Planning and Engineering fees. **Renewable Energy applications are allowed a 50% reduction in Building related fees. In addition, all projects identified and assigned a project number in the Tahoe Regional Planning Agency's (TRPA) Environmental Improvement Program (EIP) and mostly funded by federal, state, or local governments shall be allowed a seventy-five percent (75%) reduction in Site Improvement Permit fees.	Various fees		



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<b>Carson City Health and Human Services (775-887-2190)</b>			
Resolution 2024R-053 Section V - ADDED FEES Carson City Health and Human Services Administrative Fees	Fee \$	Tech Fee \$ (4%)	Total Fee \$
Re-inspection Fee	\$57.00	\$0.00	\$57.00
Pre-application Fee	\$28.00	\$0.00	\$28.00
Seasonal Farmers Market Fee	\$114.00	\$0.00	\$114.00
Cottage Food Application Fee	\$28.00	\$0.00	\$28.00
Late Fee for 1-14 Day Event	\$25.00	\$0.00	\$25.00
<b>Building Division (775-782-6200 #2)</b>			
Resolution 2024R-053 Section VI - Building Division Miscellaneous Applications	Fee \$	Tech Fee \$ (4%)	Total Fee \$
TRPA Building Permit Allocation (Tahoe Basin Only)	\$446	\$17.84	\$463.84
Building Permit Allocation (Valley only)	\$446	\$17.84	\$463.84
Appeal of the Decision to Allocate a Building Permit	\$303	\$12.12	\$315.12
Building Permit Allocation Transfer (Valley only)	\$383	\$15.32	\$398.32
Appeal of the Decision to Transfer an Allocation	\$319	\$12.76	\$331.76
Bank and/or Borrow a Building Permit Allocation (Valley only)	\$638	\$25.52	\$663.52
Appeal of the Decision to Bank and/or Borrow an Allocation	\$587	\$23.48	\$610.48
Six-Month Extension of a Building Permit Allocation	\$124	\$4.96	\$128.96
Temporary Certificate of Occupancy	\$237	\$9.48	\$246.48
Manufactured Home – Replacement	\$158	\$6.32	\$164.32
Manufactured Home – New w/ Foundation	\$332	\$13.28	\$345.28
Change of Occupancy	\$45	\$1.80	\$46.80
Re-Establish Utilities	\$45	\$1.80	\$46.80
Fence Wood / Metal (per lineal foot)	\$19	\$0.76	\$19.76
Fence Masonry / Rockery (per lineal foot)	\$25	\$1.00	\$26.00
<b>Code Enforcement 775-782-6200 #5/Vacation Home Rental Division 775-783-6027</b>			
Code Enforcement/Vacation Home Rental Division Miscellaneous Applications new fees not included in 2021R-066	Fee \$	Tech Fee \$ (4%)	Total Fee \$
Abatement Process - see A-101 Administrative fee	Actual Abatement Costs	\$0.00	TBD
Illegal Sign Impound	\$103	\$4.12	\$107.12
Code Enforcement Appeal to Director	\$228	\$9.12	\$237.12
VHR Appeal to VHR Advisory Board	\$342	\$13.68	\$355.68
VHR Appeal to BOCC	\$997	\$39.88	\$1,036.88